



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood

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Members of the Council are hereby summoned to attend the Full Town Council Meeting taking place virtually via Zoom on Thursday, 18th June, 2020 at 7:30 p.m. for the purpose of transacting the following business.

Members of the press and public are welcome to attend. Please e-mail the clerk at clerk@manningtreetowncouncil.org.uk for the link and password.

Signed

Line Djuve-Wood

Line Djuve-Wood

Clerk to the Council

12th June, 2020

AGENDA

- 1. To receive and approve any Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the extraordinary full town council meeting held on the 7th May 2020 to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Report from Essex Police**
- 7. Progress report from the Clerk**
- 8. Report from other committees and representatives**
- 9. To consider candidates for co-option**
- 10. To review the current response to COVID-19**

11. To consider the following planning applications (*Can councillors please visit TDC's website to look at planning applications to be considered, and if considered necessary and if possible, visit the site before the meeting*)

- a) 20/00257/LBC, Proposed removal of all asbestos sheeting from studio and insertion of 8 telescopic mole posts (bollards) in yard, 20 High Street, Manningtree

12. Highways/Environment

- a) To consider putting forward an LHP scheme request to change the road markings at the Brook Street/Mill Lane junction
- b) To consider putting forward an LHP scheme request for double yellow lines along parts of South Street
- c) To consider ownership and insurance request for flower tubs outside Brooks Malting
- d) To consider quotes for potential sand purchase for Manningtree beach
- e) To note the replanting of the flower tubs and consider introducing information plaques
- f) To consider campaigning to make Manningtree a pesticide free town
- g) To consider participating in the Essex County Council Salt Bag Partnership Scheme 2020/21
- h) To consider replacing dying tree on Quay Street
- i) To consider complaints received regarding the closure of the Lawford Recycling Centre

13. Policies and Procedures

- a) To consider adopting NALC's model policy on equality and diversity

14. To consider replacing the noticeboard on the High Street

15. To consider request from Stour Sailing Club regarding the management of land to the right of their east compound to deter disposal of boats

16. To consider nominations for an Extraordinary Community Engagement Award in recognition of community work during the COVID-19 pandemic

17. Finance

- a) To note the completion of the 2019/20 internal audit
- b) To approve and sign the Annual Governance and Accountability Return 2019/20 Part 2 – Certificate of Exemption
- c) To approve and sign section one, Annual Governance Statement, of the Annual Return 2019/20
- d) To approve and sign section two, Accounting Statements, of the Annual Return 2019/20
- e) To approve the Year End bank reconciliation figures
- f) To approve monthly bank reconciliation figures

- g) To review the level of allowances to councillors following the Parish Independent Remuneration Panel Review for 2020/21
- h) To review council / staff subscriptions
- i) Council to approve and chairman to initial two minor corrections to the minuted payment schedules for November 2019 and February 2020
- j) To approve new payments in accordance with the 2020/21 budget (*to be circulated on the day prior to the meeting*)

18. Items from councillors to be added to the next agenda

19. To note date and time of the next meeting