



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood

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Members of the Council are hereby summoned to attend the Full Town Council Meeting taking place virtually via Zoom on Thursday, 16th July, 2020 at 7:30 p.m. for the purpose of transacting the following business.

Members of the press and public are welcome to attend. Please e-mail the clerk at clerk@manningtreetowncouncil.org.uk for the link and password.

Signed

Lina Djuve-Wood

Clerk to the Council

10th July, 2020

AGENDA

- 1. To receive and approve any Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the full town council meeting held on the 18th June 2020 to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Report from Essex Police**
- 7. Progress report from the Clerk**
- 8. Report from other committees and representatives**
- 9. To consider the following planning applications (*please visit TDC's website to look at planning applications to be considered, and if necessary and possible, visit the site before the meeting*)**
 - a) 20/00527/LBC, Extended first floor screen balustrade, infilling roof void with added walkover roof light, refurbishment of store to study/office with washroom adding French doors and removal of door for added windows, linked porch and screen balustrade over part courtyard. Timber pergola/frame to courtyard entrance/garden, 5 Stour Street, Manningtree

- b) 20/00725/FUL, Proposed new roof lights, linked porch over part courtyard, removal/reposition of doors/windows providing new French doors/screen into courtyard and reinstatement of original fireplace, 40 High Street, Manningtree
- c) 20/00793/TCA, 1. No Silver Birch - Re thin crown and bring sides in by 2m, 10 Oxford Road, Manningtree
- d) 20/00795/TCA, 1 No. Judas Tree - Fell, 53 South Street, Manningtree
- e) 20/00842/TCA, 1 Pittosporum - Prune, 31 Malthouse Road, Manningtree
- f) 20/00868/TPO, 1 Sycamore - Re reduce by up to 2.5m. 2 Hollies - Reduce by up to 1m and trim, 35 Malthouse Road, Manningtree

10. Highways/Environment

- a) To consider tonnage for Manningtree beach sand purchase
- b) To consider proposals to make Manningtree a pesticide free town
- c) To consider replacement plants for Quay Street tree
- d) To consider locations and options for wildflower verges
- e) To receive new ideas for the Swift awareness project
- f) To consider pedestrianising areas of the town including South Street
- g) To consider requesting that a sign be installed near the Manningtree Railway Station advertising Manningtree Beach
- h) To consider ways of deterring motorists idling in the town centre
- i) To set a date for the autumn litter pick
- j) To consider Quay Street mural proposal

11. Constitution

- a) To nominate a second representative for the cemetery committee

12. Policies and Procedures

- a) To consider 'equality and diversity' and 'dignity at work' policies

13. To consider designs for the new noticeboard on library wall

14. To consider becoming a Dementia Friendly Community

15. To discuss parking and padlock issues Manningtree Market

16. Finance

- a) To note the completion of the Annual Governance and Accountability Return 2019/20 and dates set for the period for the exercise of public rights
- b) To approve monthly bank reconciliation figures
- c) To approve new payments in accordance with the 2020/21 budget (*to be circulated on the day prior to the meeting*)

17. Items from councillors to be added to the next agenda

18. To note date and time of the next meeting