



# MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood  
Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07419 730258  
email: [clerk@manningtreetowncouncil.org.uk](mailto:clerk@manningtreetowncouncil.org.uk);  
Website: [www.manningtreetowncouncil.org.uk](http://www.manningtreetowncouncil.org.uk)

**Members of the Council are hereby summoned to attend the Full Town Council Meeting taking place virtually via Zoom on Thursday, 15th October, 2020 at 7:30 p.m. for the purpose of transacting the following business.**

**Members of the press and public are welcome to attend. Please e-mail the clerk at [clerk@manningtreetowncouncil.org.uk](mailto:clerk@manningtreetowncouncil.org.uk) for the link and password.**

Signed  
*Lina Djuve-Wood*  
Clerk to the Council

10<sup>th</sup> October, 2020

## **AGENDA**

- 1. To receive and approve any Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the full town council meeting held on the 17<sup>th</sup> September 2020 to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Report from Essex Police**
- 7. Progress report from the Clerk**
- 8. Report from other committees and representatives**
- 9. To consider the following planning applications (*please visit TDC's website to look at planning applications to be considered, and if necessary and possible, visit the site before the meeting*)**
  - a) 20/01062/FUL, Change of use of office mixed use to include tattoo/piercing studio and office, 22A High Street, Manningtree

## **10. Highways/Environment**

- a) To consider options for reflective bollards on Quay Street green
- b) To consider options for replacing damaged bench by beach
- c) To consider request from Ramsey & Parkeston Parish Council for Tendring Rangers to carry out maintenance work to the district's mile markers
- d) To consider rescheduling litter pick currently arranged for 8th November

## **11. To consider additional measures to make the website more accessible**

## **12. To consider nominations for 2020/21 Community Engagement Award**

## **13. To consider nominations for an Extraordinary Community Engagement Award in recognition of community work during the COVID-19 pandemic**

## **14. Finance**

- a) To receive the monthly finance report and approve monthly bank reconciliation figures
- b) To discuss the replanting of the flower tubs in accordance with the budget
- c) To consider an S137 donation to the Royal British Legion Poppy Appeal for Remembrance Day Wreath
- d) To approve new payments in accordance with the 2020/21 budget (*to be circulated on the day prior to the meeting*)

## **15. Items from councillors to be added to the next agenda**

## **16. To note date and time of the next meeting**