

PRINCE2® Foundation & Practitioner - Classroom Training

PRINCE2® 2017 is the method used for planning and managing projects in the public and private sectors. The PRINCE2® Foundation 2017 method is used for a wide variety and size of projects. PRINCE2® is universally accepted as best practice project management.

Course Objectives

The key objectives of PRINCE2® Foundation Training and the PRINCE2® Practitioner course are:

- Understand the PRINCE2® method at Foundation and Practitioner level and covers the full PRINCE2® Foundation and Practitioner syllabus.
- Understand the integrated elements of PRINCE2® (principles, processes, themes and tailoring) at a practitioner level.
- Appreciate business processes and lifecycle models for projects and project management to PRINCE2® Practitioner level..
- Help delegates to operate effectively with colleagues and managers within a structured project management environment at Practitioner level.
- Understand the benefits and principles underlying a structured approach to project management.
- Prepare you for your PRINCE2® foundation exam and PRINCE2® practitioner exam.

Course Content

This five-day PRINCE2® Foundation course covers the PRINCE2® Foundation syllabus, including the following topics:

Structured Approach to Managing Projects - Setting the scene for a structured approach to managing all projects; project success criteria; the model of the PRINCE2® method including the integrated elements of principles, processes, themes and tailoring.

The Process-based Approach - PRINCE2® focuses on key processes needed for successful project management which must be present, but may be 'tailored' to reflect the complexity, scope and risks faced by the project. The PRINCE2® Process Model will be used to help delegates understand and appreciate what should be done to manage each project, why it should be done and when in the project lifecycle.

Business Case - What is a Business Case; Outcomes, Outputs, Benefits and Dis-benefits; Developing, Verifying and Maintaining the Business Case; Confirming the benefits and the Benefits Review Plan.

Organisation - Project Management Team Structure and the Project Board, Project Assurance, Project Manager, Team Manager, Change Authority and Project Support roles & responsibilities. Stakeholder management; Communication Management Strategy.

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Course Content

Plans - Levels and content of Plans; Exception Plans; Product-based approach to planning – Project Product Description, Product Breakdown Structure, Product Description, Product Flow Diagram; the PRINCE2® planning steps.

Progress - Management and Technical Stages. Tolerance and Raising Exceptions. Project Board and Project Manager Controls for Reviewing and Reporting Progress; Baselines for Control; Capturing and Reporting Lessons; Event-driven and time-driven controls.

Change - Issue and Change Control procedure; Configuration Management procedure; Configuration Management Strategy; Baseline, Handling changes; Tracking and protecting products; Change Authority; Change Budget.

Quality - Quality Defined, The Quality Audit Trail; Acceptance Criteria, Quality Criteria, Quality Management Strategy, Quality Assurance, Quality Controls and Quality Review technique.

Risk - Risk and Risk Management; Risk Management in Projects; Risk Management Strategy; Risk Management Procedure; Risk Budget.

Practical Work - A specially written scenario runs throughout the course. A comprehensive set of tasks help provide a practical application of the method. There are a number of scenario-based “objective test” style questions to help delegates understand how the method is applied to a project scenario. This variety of practical work also helps delegates prepare for both the Foundation & Practitioner exams. Delegates attending this course should expect at least 1-hour of practical evening work each day to help with their continuous learning and consolidation.

Course Approach and Exams

The PRINCE2® Practitioner course is a mixture of input and practical sessions, delivered by a PeopleCert approved trainer with practical experience of project management.

The highly acclaimed online event preparation is available to everyone attending this PRINCE2® foundation and PRINCE2® practitioner certification event. Delegates should spend approximately 10 hours studying this pre-course material in order to be well prepared for the course.

Due to the intense nature of this PRINCE2® Practitioner course, delegates should plan to commit approximately 1 hour each evening during the course for study and review.

What examinations are taken on the PRINCE2® Practitioner Course?

PRINCE2® Foundation Exam: 1 hour, closed book exam consisting of 60 multiple-choice questions.

PRINCE2® Practitioner Exam: 2½ hours, open book (PRINCE2® manual only) consisting of 68 objective test questions.

To maintain your PRINCE2® Practitioner Qualification you will need to resit your PRINCE2® 2017 Practitioner exam within 3 years of passing your original examination or remain accredited under the AXELOS PRINCE2® Membership scheme.

This is a 5 Day Instructor-led classroom training course that could lead to potential employment in the Project Management industry.

Successful candidates who achieve their PRINCE2® practitioner certification by passing the PRINCE2® foundation exam and the PRINCE2® practitioner exam will be entered into the PRINCE2® practitioner register (Successful Candidate Register).