

Superkids Newsletter

September 2021

Dear Parents,

We are pleased to send you this newsletter with useful information for the new academic year. As the new term begins, we have lots of fun activities to look forward to. Please look out for updates on the **Parent Information Board**.



Contacting Superkids:

Please save our numbers in your contacts.

Please contact the team directly when you need to:

- book one-off extra days
- notify us if your child is not attending
- let us know if someone else is collecting your child.

The best method of notification is via **text**.

Someone will pick up messages each day before collecting the children.

We appreciate as much notice as possible for any changes.



Please contact Superkids Office/Admin by email for the following:

- if you have an invoice or account query
- if you would like to make a permanent change to your child's days of attendance
- if you have any comments, feedback, or concerns.

The Superkids Team

Jessica – Club Manager
Sue Bex – Breakfast Club
Sue Roberts – Breakfast Club
Fran – Breakfast and After School Club
Chynna – After School Club
Wendy – After School Club
Louise – After School Club
Paul – After School Club

Marcia – Early Years Room and Breakfast Club Leader
Lindsay – Senior Playworker (Early Years)
Liz – Playworker (Early Years)

We wish Good Luck to Jasmine and Durcila who have moved to start up our new club in Rushey Green school in Catford.

Superkids Breakfast and After School resumes on 2nd September

Breakfast Club is open from 7.30am to 9am in the KS1 hall in the main school building.

Breakfast is served up to 8.30am. This will provide enough time to prepare your child's breakfast and for your child to eat breakfast without being rushed, before school starts.



Please come to the gate at the main school building.

There is a new intercom system. **For Superkids, press #2 then press Enter.**

Please stand in front of the camera and say who you are dropping off.

Superkids will then buzz open the gate. Please come up the metal stairs in the playground.

The old Superkids room is now a classroom. Therefore, you can enter the school building and turn right into the corridor. Children can hang up their coats and bags on a peg in the corridor before entering the KS1 hall at the top of the stairs.

Superkids will sign-in children on arrival and will direct them to wash hands before eating breakfast.

Children from Year 1 to 6 will have access to all the activities as we will not be operating bubbles at this time, with exception of the new children from Reception, who will have a separate area in the hall to support their transition to school.

We have lots of fun games and activities planned to engage children and prepare them for their day at school.

From 8.45am-9am, the Superkids team will take children to their class to begin the school day.

After School Club is open from 3.15pm to 6pm in the KS1 Hall. Children in Year 1 and 2 will be collected from class by Superkids staff. Children in KS2 will walk around to the KS1 hall at the end of the school day. The session begins with registration, followed by an afternoon snack including fresh vegetables and fruit and drinking water.

Our areas include the KS1 playground and Music Room and KS2 cage after enrichment clubs have finished. Children have free movement and choice from a wide range of resources set across these areas.



The Main building closes promptly at 6pm. Please arrive before then to collect your child, so that all children are off site when the premises manager locks the building.

When you arrive to collect your child, please stand in front of the camera, press the Superkids buzzer (**#2 then Enter**) and announce who you are collecting.

You can come into the KS1 to collect your child. The Superkids Team will update you with any information regarding your child's day.

Don't forget to regularly check the Superkids Information Board in the hall, where you will find the weekly snack menu here and other useful information.

Safeguarding Reminders:

After School Club pick-up - please inform Superkids via text at least 30 minutes before pick-up time if you are collecting your child directly from their class, or if your child is not attending a session, to safeguard the children. If your child will not be attending a session it is the **carers responsibility** (not school or the child) to inform Superkids of absence.

Child Collection - please text or call if a new person or someone not on the collection list will be collecting your child. Please provide the person's name and a password for collection.

The full name of the adult and a photo ID must be provided on pick up.

Children under 8yrs must be collected by someone aged 16 or above.

Children over 8yrs old can be collected by someone age 13+

Signing in / out - the Superkids team member will sign your child in/out.

Phone Policy—please ensure mobile phones and devices with cameras are out of sight when on school premises, to ensure the safety and wellbeing of all children.



Notifications & Updates - please send a text ASAP if your child will be collected late (after 6pm). A late charge of £1 per minute after 6pm is added to your invoice in all cases and persistent lateness (3 times of more) may result in the loss of your after-school place.

Adhoc Bookings - Please text or call Jessica on 07769 263144 to book a one-off session for your child. Please provide a minimum 24hrs notice unless there is an emergency. Adhoc bookings must be confirmed prior to arriving.

Notification to Change Days or Cancel Your Place - Please email the admin team at admin@superkidsclub.co.uk to request a permanent change of days or to give notice to stop your place.

Change of Days: 7 days' notice in writing is required to make a permanent change to your days

Cancellation of Place: 4 weeks' notice in writing is required to stop your place at Superkids

FAMILY Invoicing System

Monthly invoices are issued from FAMILY invoicing system. Invoices for September have been issued. If you have not received your invoice, please contact us admin@superkidsclub.co.uk

Invoices are issued in advance around the 22nd of each month and are due for payment on the 1st of each month. Payments received after 10th of each month will miss the payment cut-off date and will not show until the next monthly invoice run, plus incur a late payment charge.

Comments or Suggestions:



The team regularly consult the children about their ideas and thoughts on activities and encourage them to make suggestions.

Suggestions or comments from the children, parents and carers and the staff team are so important and are vital to improve the club effectively.

So, if you wish to add something, please let us know.

Our suggestion box is on the parent table daily.

And finally....

We are looking forward to meeting you and your children and having a fun and successful year at school!



October Playscheme

Join us for **Monster Week** at the
October half term: 25th – 29th October
In the KS1 hall.

You can book your playscheme days
online at Superkids website.

www.superkidsclub.co.uk
Select Holiday Club and John Ball Programme.

The playscheme programme and
booking form will be available from
20th September 2021.