



PARES Personal Assistant Vacancy

Ref No: E120619

Location	Newport
Hours	7 Hours Wednesday 1230-1630 Thursday 1300-1600
Salary	£9.50 per hour
Contract	Zero hours contract – subject to ongoing reviews and funding

All applicants must be willing to undertake an Enhanced Disclosure & Barring Service check, if they do not possess a People Matter IW one already.

About Me

I am a 23-year-old lady who has Downs Syndrome, Autism and some health problems. I live at home with my Mum and Dad, I attend college and I have a job in Newport.

I am a very happy person and really love life. I enjoy a varied life style and I travel to America every year on holiday. I also go away at weekends with my parents.

I love to watch Emmerdale and I really love MacDonald's. I also love music, and go to many concerts to see my favourite bands with my parents. I also love live theatre. My favourite hobby is indoor sky diving which I do as often as possible.

Personal Assistant Specification

I am looking for someone young and fun with a good sense of humor. They will have an outgoing, chatty personality to help me continue to enjoy my busy and active lifestyle. They will need to be a car driver.

Activities and Duties you would like the PA to carry out

I require a female PA (Non-smoker) to take me bowling or to the cinema once a week and have a MacDonald's. I would also need support when I go to work for three hours once a week.

I will need to be collected from my home and bringing back again. I am a wheelchair user so my PA will need to assist me to get in and out of my chair, on, and off the toilet.

Training or Qualifications

Care Certificate minimum, experience would be an advantage but is not essential.

My P.A. will need to undertake Medication training, Moving and Handling training and First Aid.

*all names are changed.

If you are already a PARES PA or on the vacancy bank - To Apply for this role please email your interest to pares@peoplematteriw.org or telephone 01983 241494.

To Apply for this role, if you are not on the PARES bank, please complete the application form on the website and email it to pares@peoplematteriw.org, ensure the vacancy reference number is on the application. Or print it off to complete and then post to PARES, the address is on the application form.

Or for further discussion about the role telephone 01983 241494.