



# NEWPORT & CARISBROOKE COMMUNITY COUNCIL

www.newportwight.org.uk



MINUTES OF THE ANNUAL MEETING OF NEWPORT & CARISBROOKE  
COMMUNITY COUNCIL HELD ON MONDAY 17<sup>th</sup> MAY 2021, AT NEWPORT  
CONGREGATIONAL CHURCH, NEWPORT COMMENCED AT 6.45 PM.

Councillors Present: Cllrs Julie Jones-Evans (Chair), Joanne Ballington, Jaimie Bundell, Andrew Garratt, Joe Lever, Cara Lock, Vix Lowthion, Terry Martin, Matthew Price, Ray Redrup, Shirley Smart and Michael Smith.

Public: 0  
Clerk: Joshua Tombleson  
Other: 0

PUBLIC QUESTION TIME

None.

1.	<p><u>ELECTION OF CHAIR</u></p> <p>Cllr Brodie was proposed and seconded as Chairman of the Community Council. No other nominations were received.</p> <p>Although Cllr Brodie was not present and had provided his apologies, the clerk was aware that he was happy to be considered for the position of chair.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, Cllr Brodie is duly elected, unanimously, as Chairman of Newport &amp; Carisbrooke Community Council for the forthcoming year.</b></p>
2.	<p><u>ACCEPTANCE OF DECLARATION OF OFFICE OF THE CHAIR</u></p> <p>Due to Cllr Brodie not being present, members agreed that the declaration of acceptance of office can be signed on his return and witnessed by the Clerk.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, the declaration of acceptance of office will be signed by the Chair before the next meeting of the council and witnessed by the Clerk.</b></p>
3.	<p><u>ELECTION OF VICE-CHAIR</u></p> <p>Cllr Jones-Evans was nominated and seconded as Vice-Chair of the Community Council.</p> <p><b><u>RESOLVED:</u></b> <b>THAT, Cllr Jones-Evans is duly elected, unanimously, as Vice-Chair of Newport &amp; Carisbrooke Community Council.</b></p>

4.	<p><u>ACCEPTANCE OF DECLARATION OF OFFICE OF THE VICE-CHAIR</u></p> <p><b>RESOLVED:</b>  <b>THAT, Cllr Jones-Evans declaration of acceptance of office as the Vice-Chair of the Community Council was received.</b></p> <p>In the absence of the Chair, Cllr Brodie, the Vice-Chair, Cllr Jones-Evans, proceeded to chair the meeting.</p>
5.	<p><u>APOLOGIES FOR ABSENCE</u></p> <p>Apologies were received for Cllr Brodie.</p> <p>The Clerk read a letter of resignation from the recently elected Bev Hastings, of the Carisbrooke &amp; Gunville Ward. Members were sad to hear this but accepted the resignation.</p> <p>Cllr Jones-Evans asked if the Chair would consider passing on the Community Councils best wishes for the future to Cllr Bev Hastings following her resignation.</p>
6.	<p><u>STANDING ORDERS</u></p> <p>The Standing Orders which had been adopted up to the meeting were received and adopted as the current version.</p> <p>The Clerk informed members that it is Cllr Brodie's intention to review the Standing Orders and Financial Regulations over the coming months with any amendments to be tabled at a future meeting of Full Council.</p> <p><b>RESOLVED:</b>  <b>THAT, Standing Orders are adopted for 2021.</b></p>
7.	<p><u>FINANCIAL REGULATIONS</u></p> <p>The Financial Regulations which had been adopted by the Council up to the meeting were received and adopted as the current version.</p> <p><b>RESOLVED:</b>  <b>THAT, Financial Regulations are adopted for 2021.</b></p>
8.	<p><u>LEAD FINANCE MEMBER</u></p> <p>Cllr Brodie was proposed and seconded for the office of Lead Finance Member.</p> <p><b>RESOLVED:</b>  <b>THAT, Cllr Brodie is appointed as the Lead Finance Member of the Community Council.</b></p>
9.	<p><u>APPOINTMENT OF COMMITTEES</u></p> <p>The members considered the appointment of existing and any new committees.</p>

	<p>No proposal for any additional committees was received.</p> <p>Members also considered appointing members to represent the Community Council at external meetings and on partnership steering groups.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, a Planning &amp; Licensing Committee is appointed with the following members: Cllrs Bundell, Lowthion, Martin, Smart and Smith with Cllr Brodie an ex-officio member in his capacity as Chair of the Community Council.</b></p> <p><b>THAT, an Assets &amp; Facilities Committee is appointed with the following members: Cllrs Ballington, Bundell, Jones-Evans, Lever, Lock, Lowthion, Martin, Price, Smart and Smith with Cllr Brodie an ex-officio member in his capacity as Chair of the Community Council.</b></p> <p><b>THAT, Cllrs Brodie, Jones-Evans and Redrup be appointed as NCCC representatives on the Shaping Newport Steering Group.</b></p> <p><b>THAT, Cllrs Jones-Evans, Lever and Smith be appointed as NCCC representatives on the High Street Heritage Action Zone steering group.</b></p> <p><b>THAT, Cllrs Martin and Smart be appointed as NCCC representatives at IWALC meetings.</b></p> <p><b>THAT, Cllr Brodie and Martin be appointed as NCCC representatives at Newport Rivers meetings.</b></p>
10.	<p><b><u>ELECTION OF COMMITTEE CHAIR &amp; VICE-CHAIR- PLANNING &amp; LICENSING COMMITTEE</u></b></p> <p>Cllr Smart was proposed and seconded as Chair of the Planning &amp; Licensing Committee.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Cllr Smart is unanimously elected as Chair of the Planning &amp; Licensing Committee.</b></p> <p>Cllr Lowthion was proposed and seconded as Vice-Chair of the Planning &amp; Licensing Committee however she did not accept the nomination as there was interest in the role by another member.</p> <p>Cllr Bundell was proposed and seconded as Vice-Chair of the Planning &amp; Licensing Committee.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Cllr Bundell is unanimously elected as Vice-Chair of the Planning &amp; Licensing Committee.</b></p>
11.	<p><b><u>ELECTION OF COMMITTEE CHAIR &amp; VICE CHAIR- ASSETS &amp; FACILITIES COMMITTEE</u></b></p> <p>Cllr Price was proposed and seconded as Chair of the Assets &amp; Facilities</p>

	<p>Committee.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Cllr Price be unanimously elected as the Chair of the Assets &amp; Facilities Committee.</b></p> <p>Cllr Martin was proposed and seconded as Vice-Chair of the Assets &amp; Facilities Committee.</p> <p><b><u>RESOLVED:</u></b>  <b>THAT, Cllr Martin be unanimously elected as Vice-Chair of the Assets &amp; Facilities Committee.</b></p>
12.	<p><b><u>GENERAL PURPOSES WORKING PARTY</u></b></p> <p><b><u>RESOLVED:</u></b>  <b>THAT, the Chair and Vice-Chair of the Community Council, any Committee Chairs and the Lead Finance Officer are recognised as the General Purposes Working Party.</b></p> <p>It is worth noting that this year the Chair, Cllr Brodie, is also the Lead Finance Member.</p>
13.	<p><b><u>WORKING PARTIES</u></b></p> <p><b><u>RESOLVED:</u></b>  <b>THAT, working parties in respect of events, allotments and the property purchase be called throughout the year, where necessary.</b></p> <p>Membership to the working parties can be flexible and change over time based on member involvement and interest, however the initial memberships are as follows:</p> <p>Allotments Working Party: Cllrs Martin, Price and Smith.</p> <p>Events Working Party: Cllrs Bundell, Ballington, Jones-Evans, Lock, Price, Smart and Smith.</p> <p>Property Working Party: Cllrs Ballington, Brodie, Jones-Evans, Martin, Price, Smart and Smith.</p>
14.	<p><b><u>DATES AND TIMES OF FUTURE COMMUNITY MEETINGS</u></b></p> <p>Members had before them a list of the meeting dates and venues for 2021/2022.</p>

Contact: Joshua Tombleson – 01983 559119 or [clerk@newportwight.org.uk](mailto:clerk@newportwight.org.uk)

CHAIR

---