

## KEY SECURITY DEPOSIT

Received from (worker name): \_\_\_\_\_

of (worker address): \_\_\_\_\_

on (worker telephone number): \_\_\_\_\_

**a deposit of £10.00**

paid out of hours worked (insert times) from: \_\_\_\_\_ to: \_\_\_\_\_

on (insert date): \_\_\_\_\_

## For House/Flat keys belonging to:

(Insert client name): \_\_\_\_\_

Keys Passed to Worker above on (insert date): \_\_\_\_\_

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I acknowledge receipt of the client's keys and I promise to return them promptly when I finish working. I understand my £10.00 deposit will be returned in full upon returning the key *in person* to the client.

### I FURTHER AGREE AND ACCEPT THE FOLLOWING:

- 1.) I accept that I am not allowed to post the keys direct to the client's address for security reasons.
- 2.) I accept I am not allowed to write the client's address or telephone number on the keys or on a key ring holding the keys (or on any item near which the keys will be kept) for security reasons.
- 3.) I accept failure to return the keys means I lose my deposit.
- 4.) I accept failure to return the keys (or loss of the keys) will make me personally liable for the cost of replacement keys and/or locks.

\* Client & worker may delete any of the above conditions if they both agree to do so.

Workers Signature: \_\_\_\_\_