



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07419 730258

email: clerk@manningtreetowncouncil.org.uk; Website: www.manningtreetowncouncil.org.uk

Members of the Council are hereby summoned to attend the Full Town Council Meeting in the Methodist Church Hall, South Street, Manningtree on Thursday, 16th January, 2020 at 7:30 p.m. for the purpose of transacting the following business. Members of the press and public are welcome to attend.

AGENDA

- 1. To receive and approve Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the town council meeting held on the 12th December 2019 to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Report from Essex Police**
- 7. Progress report from the Clerk**
- 8. Report from other committees and representatives**
- 9. Highways/Environment**
 - a) To consider a request to create a skatepark in the Manningtree area
 - b) To consider the findings of the recent tree survey carried out
 - c) To consider ways in which Manningtree Town Council can assist in reducing carbon emissions in the local community.
- 10. To consider initiating the co-option process for one vacant councillor seat**
- 11. To consider appointing the following representatives:**
 - a) One administrator for the town council's Facebook page
 - b) One representative for the Swift and wildflower verges cross parish working group
 - c) A second representative on the Mistley and Manningtree Cemetery Committee

12. To consider responding to a letter regarding a photographic project of houses and buildings in Manningtree

13. Finance

- a) To approve monthly bank reconciliation figures
- b) To replace Cllr. McClarnon as signatory for the town council's bank account following his resignation
- c) To consider a grant donation to the Dedham Vale Area of Outstanding Natural Beauty and Stour Valley Project
- d) To consider setting up online dual authorisation with Barclays Bank for council payments
- e) To approve payments/cheques for signature in accordance with the 2019/20 budget (*to be circulated at the meeting*)


14. Consultations

- a) To consider commenting on Tendring District Council's Draft Housing Strategy
- b) To consider responding to NALC's survey to aid them with their response to the Home Office's consultation on Strengthening Police Powers to Tackle Unauthorised Encampments

15. Items from councillors to be added to the next agenda

16. To note date and time of the next meeting

Signed



Clerk to the Council

Dated 10th January, 2020