



MANNINGTREE TOWN COUNCIL

APPROVED

**Minutes of the Town Council Meeting
held in the Methodist Church Hall on
Thursday 12th December, 2019 at 7.30 p.m.**

Present: Cllr. R. Stocks (Chair) Cllr. M. Taylor
Cllr. L. Lay-Flurrie Cllr. S. Tattam
Cllr. M. McClarnon

In attendance: District Cllr. A. Coley
Mrs. L. Djuve-Wood (Clerk)

Not in attendance: Cllr. S. Richardson

110/19 To receive and approve Apologies for Absence

Apologies were received from Cllr. Blacker and approved by the council.

111/19 Declarations of interest

There were none.

112/19 Minutes of the Town Council meeting held on the 21st November 2019 to be approved and signed

RESOLVED that the minutes of the Town Council meeting held on the 21st November 2019 be approved as a correct record and signed by the Chair.

113/19 Public participation session with respect to items on the agenda and matters of mutual interest

There were no members of the public present.

114/19 Reports from the District and County Councils

A monthly update was provided by District Cllr. A. Coley. He had also sent a letter to the clerk which had been circulated to the town councillors regarding a Tendring District Council project concerning the reduction of carbon emissions. TDC is encouraging parish councils to take the lead in their communities in improving carbon capture, asking them to consider planting more trees as well as looking at other ways of reducing carbon emissions. The clerk is to add the matter to the January agenda. Full District and County reports are accessible to the public on the town council's website

www.manningtreetowncouncil.org.uk.

Action: Clerk

115/19 Progress Report from the Clerk

98/18 b) To discuss the deteriorating state of the paths and pavements in Manningtree The clerk said that the council had received further complaints from residents. District Cllr. Coley agreed to ask for an update.

134/18 To consider introducing council surgeries Cllr. Taylor to ask residents opinion on the matter on facebook.

Action: Cllr. Taylor

97/19 f) To discuss on-going issues with TDC recycling The clerk has been informed that TDC will send waste out early letters to residents at College Court but will give them a couple of weeks in case the new collection dates have caused confusion.

98/19 a) To consider arranging an event to celebrate and commemorate the 75th Anniversary of VE day over the weekend of 8th May 2020 Cllr. Taylor informed the council that the working group had had their first meeting. A street party will be arranged followed by a parade and commemorative service at the War Memorial. The clerk was asked to apply for a road closure from 10 a.m. to 6 p.m. from Market Square to Wherry Corner.

Action: Clerk

RESOLVED that the following items be discharged:

84/18 To discuss a proposal to initiate a petition for an amalgamation of Manningtree, Mistley and Lawford

182/18 To discuss and consider the purchase of a new and larger noticeboard by the library

26/19 d) To consider asking contractor to water the flower tubs regularly throughout the year

98/19 b) To consider a request to assist in organising the Fun at the Furze event in 2020

116/19 Report from other committees and representatives

As per item 115/19, Cllr. Taylor informed the council that the VE 75th Anniversary working group had had their first meeting. A street party will be arranged in Manningtree followed by a parade and commemorative service at the War Memorial.

117/19 Highways/Environment

- a) **To consider quotes and style for street light replacement on Stour Street (no. 9012) on the corner of St Michael's Court**

RESOLVED that the clerk instruct the lighting contractor to order and install the Iffley light fitting at a cost of £896.75 excluding VAT. **Action: Clerk**

- b) **To consider replacing the bin outside Manningtree Library**

The clerk informed the council that the green Brunel litter bin recently purchased was no longer on offer. **RESOLVED** that the council put the purchase of a second Brunel litter bin on hold to sometime in the new year.

118/19 To nominate councillor representatives for the Frankenberg Partnership working group to aid with the planning of the 50th anniversary Civic Reception in 2021

RESOLVED that Cllrs. Stocks, Lay-Flurrie and McClarnon be appointed representatives for the Frankenberg Partnership working group.

119/19 To consider supporting a public petition to ask Tendring District Council to undertake a Community Governance Review of Lawford, Mistley and Manningtree to create one instead of three separate parish councils

RESOLVED that the town council continue to support the principle of asking TDC to carry out a Community Governance review.

120/19 To consider applying for the Local Council Award Scheme, Foundation Level

RESOLVED that the town council would like to apply for the Local Council Award Scheme, Foundation Level. The clerk is to put in the application once she has established that the council meets all the criteria for the foundation level. **Action: Clerk**

121/19 Finance

- a) **To approve monthly bank reconciliation figures**

RESOLVED that the monthly bank reconciliations be approved.

- b) **To agree the final budget and precept request for 2020/21**

After reviewing the Finance Committee's advice it was **RESOLVED** that the precept for 2020/21 be set at £20,397. This represents an increase of £2,597 (17.2%) from the previous year and equates to an additional £8.91 per annum tax increase for a Band D property tax payer.

The increase is deemed necessary in order to balance the council's budget. The town council has in the past partially covered some of their planned expenditure by drawing on reserves but this is not sustainable in the long term. Costs have increased over the past couple of years, including that of street lighting, the clerk's increased hours from 11 to 13 per week, the introduction of annual sand purchases for the beach and the introduction of twice-yearly planting of the town's flower tubs. The increase is also partially needed to recover the loss of the remaining TDC grant, which will no longer be issued to town and parish councils as of 2020/21.

- c) **To approve payments/cheques for signature in accordance with the 2019/20 budget (to be circulated at the meeting)**

RESOLVED that the following payments be approved:

Item	Amount
Monthly Salary & Expenses Mrs L Djuve-Wood	£711.46
Glasdon (litter bin purchase)	£414.00
Environmental Design (watering of tubs)	£480.00
Environmental Design Maintenance Litter / Weeding	£62.40
Webfactory monthly fee (By Standing Order)	£17.99
Manningtree Methodist Church (hall hire Nov/Dec)	£38.50

122/19 To consider the following planning applications (Can the councillors please visit TDC's website to look at the planning applications to be considered, and if considered necessary and if possible, visit the site before the meeting)

- a) **19/01808, 1 No. Conifer – Prune to previous point, 48 South Street, Manningtree**

RESOLVED that the town council has no comments on this planning application.

123/19 Consultations

- a) **To consider commenting on Tendring District Council's Heritage Strategy Consultation**

RESOLVED that the clerk ask for an extension on the deadline to comment to allow the town council time to consider the consultation in more detail.

Action: Clerk

124/19 Items from councillors to be added to the next agenda

- a) To consider ways in which Manningtree Town Council can assist in reducing carbon emissions in the local community.

There being no further business the Mayor closed the meeting at 8:45 p.m.

Signed.....

Dated.....