



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood

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Minutes of the Town Council Meeting held in the Methodist Church Hall on Thursday 20th February, 2020 at 7.30 p.m.

Present: Cllr. R. Stocks (Chair) Cllr. M. Taylor
Cllr. L. Lay-Flurrie Cllr. S. Tattam
In attendance: District Cllr. A. Coley 1 member of the public
Mrs. L. Djuve-Wood (Clerk)

141/19 To receive and approve Apologies for Absence

There were no apologies for absence.

142/19 Declarations of interest

There were none.

143/19 Minutes of the Town Council meeting held on the 16th January 2020 to be approved and signed

RESOLVED that the minutes of the Town Council meeting held on the 16th January 2020 be approved as a correct record and signed by the Chair.

144/19 Public participation session with respect to items on the agenda and matters of mutual interest

There was one member of the public present. No comments or concerns were expressed.

145/19 Reports from the District and County Councils

A monthly update was provided by District Cllr. A. Coley. He expressed concerns regarding planning application 19/01956/OUT, where the applicant has submitted yet another revised layout for approval of the 67 homes due to be built to the rear of New Road, Mistley. He noted that he had formally called-in the application to be heard by the TDC Planning Committee. It was agreed that the Town Council would put this on their March agenda for discussion. **Action: Clerk**

Full District and County reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

146/19 Report from Essex Police

The monthly police report had been circulated to councillors. Some theft from motor vehicles as well as criminal damage to properties reported.

147/19 Progress Report from the Clerk

- **27/19 To discuss and consider the new Website Accessibility regulations** Cllr. Taylor and the clerk have met and discussed the new layout of the site
- **79/19e) To consider replacing the wildlife sign by the Coop / Riverside steps** The clerk is due to meet with a RSPB representative
- **97/19f) To discuss on-going issues with TDC recycling** Cllr. Lay-Flurrie noted that residents at College Court are yet to receive waste out early letters from TDC. The clerk is to chase. **Action: Clerk**
- **117/19a) To consider quotes and style for street light replacement on Stour Street (no 9012) on the corner of St Michael's Court** The clerk noted that the contractor has informed her there is a delay to the delivery of the new light

RESOLVED that the following items be discharged:

121/19 b) To agree the final budget and precept request for 2020/21

134/19 c) To consider the findings of the recent tree survey carried out

148/19 Report from other committees and representatives

- a) **To receive an update from the VE 75th Celebrations Working Group and**
i. **to consider purchasing an additional 10 litter picks, 20 hoops, minimum 4 walkie talkies and gazebo**

Cllr. Taylor provided an update from the VE 75th Anniversary working group. She noted that representatives from Lawford Parish Council have joined the group. All preparatory work is well underway but they are waiting for the go ahead from Tendring District Council regarding the road closure application before fully proceeding. The clerk was asked to request an update on the application and to ask for another three road traffic barriers at the same time. **Action: Clerk**

RESOLVED that the Council would like to purchase four walkie talkies and a gazebo in addition to the 10 high vis vests previously agreed. The clerk was asked to apply for a microgrant from EALC to cover the costs of these items. It was decided to not proceed with purchasing further litter picks and hoops. **Action: Clerk**

- b) **Cllr. Stocks to report from Manningtree First Responders meeting**

Cllr. Stocks said she had attended a very informative meeting with the Manningtree First Responders. They are looking for volunteers and have asked if the Council could help them publicise this. The clerk was asked to contact them asking for further information. **Action: Clerk**

149/19 To consider purchasing a defibrillator and discuss possible locations within the town centre

The Council agreed that an ideal location for a defibrillator would be either outside the Manningtree Fire Station or outside the Stour Sailing Club. The clerk was asked to investigate and to contact the Manningtree First Responders for further information on how to source a defibrillator as well as looking into potential grant funding. **Action: Clerk**

150/19 To consider hosting joint “Coffee with Cops” sessions with Mistley and Lawford Parish Councils

RESOLVED that the Council would be interested in holding joint “Coffee with Cops” sessions.

151/19 To consider nominating three attendees for TDC’s “Celebration of Volunteering” Event

RESOLVED that the Council would not nominate anyone to attend this event as it was not thought it was aimed at councillors.

152/19 To consider implementing the “Share My Table” scheme in Manningtree

RESOLVED that the Council would like to initiate this scheme. Cllr. Stocks and the clerk are to visit local cafes to gauge interest. **Action: Cllr. Stocks / Clerk**

153/19 To consider inviting Mr. R. Eastwood, Safer Communities Officer, TDC, to give a presentation to the Council on County Lines

RESOLVED that the Council would like to invite Mr Eastwood to a future council meeting to provide the Council with a presentation. **Action: Clerk**

154/19 To consider response to TDC road closure applications

The Council considered two applications in relation to a local charity run and the local vintage market.

RESOLVED that the Council has no objections to the two road closure applications.

155/19 To consider the following planning applications

- a) **20/00047/LBC, Consent to undertake internal alterations to co-join units 22A and 22B, the installation of one new window and erection of car port, Exchange House, 22, 22A, 22B, 22C South Street, Manningtree**

RESOLVED that the Council has no comment on this application.

- b) **20/00102/TCA, 10 No. Limes – Pollard back to previous points. 1 No. Lilac – Reduce crown by 0.3 – 0.6 m, 1 No Cherry – Reduce to previous Points, 1 No. Portuguese Lorel – Trimmed / Shaped, 1 No. Privet – Trimmed / Shaped, Regent House, Regent Street, Manningtree**

RESOLVED that the Council has no comment on this application.

- c) **20/00105/TCA, 1 No. Maple Tree – Pollard and reduce in height. 2 No. Cherry Trees – Reduce by 30%, Forge House, Alma Square, Manningtree**

RESOLVED that the Council has no comment on this application.

- d) **20/00176/TCA, 1 No. Silver Birch – Reduce by 50%, 1 No. Small Bay – Fell, 25 Mill Lane, Manningtree**

RESOLVED that the Council has no comment on this application.

156/19 Highways/Environment

- a) **To set a date for the spring litter picking session**

RESOLVED that the next litter picking session will take place on Saturday 4 April 2020 at 10:00 a.m. Cllr. Taylor is to create a poster advertising the event. **Action: Cllr. Taylor**

- b) **To discuss complaint regarding overgrown hedges on Brook Street**

The Council had received a complaint from resident regarding overgrown hedges outside two properties on Brook Street. Cllr. Stocks noted that at one of the properties in question there is also pea shingle spilling on to the adjacent pavement creating a potential hazard to pedestrians.

RESOLVED that the clerk is to write letters to the residents in question. **Action: Clerk**

157/19 Finance

- a) **To approve monthly bank reconciliation figures**

RESOLVED that the monthly bank reconciliations be approved.

- b) **To complete and sign forms for signatories to be added to Barclays bank accounts and for online dual authorization to be activated**

RESOLVED that the forms be signed and returned to Barclays Bank.

- c) **To consider applying for a Barclays Flex credit card for the town council**

RESOLVED that the Council is to apply for a Barclays Flex credit card. **Action: Clerk**

- d) **To approve payments/cheques for signature in accordance with the 2019/20 budget (to be circulated at the meeting)**

RESOLVED that the following payments be approved:

Item	Amount
Staff Monthly Salary & Expenses	£712.67
J.F. Tree Specialists Tree Survey (staking of tree)	90.00
Environmental Design Maintenance Litter / Weeding	£62.40
Crown Estate (increase in lease fee)	£11.09
Webfactory monthly fee (By Standing Order)	£17.99

158/19 Consultations

- a) **To consider responding to EALC’s “Lobby our MPs in Essex” request**

RESOLVED that the Council has no comments.

- b) **To consider responding to Natural England’s “England Coast Path from Harwich to Shotley Gate” proposals**

RESOLVED that the Council has no comments other than they agree with the proposals.

159/19 Items from councillors to be added to the next agenda

- a) To consider planning application 19/01956/OUT, Variation of condition 4 (Approved Plans) to amend approved layout of application 17/00004/OUT (Approved on appeal APP/P1560/W/17/3176089), Land to the East of New Road, Mistley
- b) To receive an update from the VE 75th Celebrations Working Group.

160/19 To note date and time of the next meeting

The next meeting is to be held on Thursday 19th March 2020 at 7:30 p.m. in the Manningtree Methodist Church Hall.

There being no further business the Mayor closed the meeting at 9:22 p.m.

Signed.....

Dated.....