

ST6/7 ARCP Checklist 2022

All evidence will be reviewed on the Lifelong Learning Platform only.

The following evidence is mandatory:

- **Educational Supervisors Structured Report (ESSR)** completed by ES and College Tutor.

Trainees on 2010 LLP (Higher/Advanced)

- Consultant feedback collated by ES/college tutor.
- Completion of Unit of Training forms relevant for stage to include 6 generic domains on completion of advanced training.
- Completion of activities within the non-clinical domains i.e., academic and research, improvement science, teaching and learning, management.

Trainees on 2021 LLP (Stage 3)

- Annual MTR plus one in any speciality undertaken e.g. neuro, cardiac, ICU, paed.
- Evidence of progress with Stage 3 assessments in all 14 domains.
- Evidence of good grounding in QI methodology and engagement in generic domains.

For the ES - Please ensure the following is accurately documented on the ESSR, resulting from the impact of COVID on training progression:

- Modules completed / modules outstanding – has the trainee missed a planned training module due to COVID workload?
- What outcome would you expect the trainee to achieve?
- COVID declaration form (available on WSA website)
- **Form R** - submit to HEIW 2 weeks prior to ARCP. You must upload to library of evidence for current ARCP year – if Form R is not visible, then an outcome 5 will be assigned. This form includes any sick days/ absences/time out of training.
- COVID declaration form (available on WSA website)
- Less than Full-Time (LTFT) Training Timeline (if applicable)
- Multi Source Feedback (15 respondents/8 of whom consultants)
- Up to date Annual Logbook Summary on LLP

- A reflective portfolio of attendances at local departmental meetings and teaching (upload under activities and label clearly on LLP as reflective portfolio)
- Evidence of presentation at audit meeting, journal club or similar by end of ST7.
- Presented a literature review by end of ST7
- Attended a research course by end of ST7
- Written a case report or contributed to departmental guideline by end of ST7.
- Study Leave Summary
- Curriculum vitae
- Evidence of Completion of GMC On-line Training Survey (not reviewed at ARCP)