



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 21<sup>st</sup> April, 2016 after the Town Assembly.

## AGENDA

- 1). Apologies for absence
- 2). Minutes of the previous meeting held on 17<sup>th</sup> March to be approved and signed
- 3). Declarations of Interest
- 4). Open Session. To give members of the public the opportunity to express views or ask questions
- 5). Reports from the District and County Councils
- 6). Matters arising from the minutes. Please see Clerk's Report
- 7). Report from the Planning Committee
- 8). Reports from representatives on other committees
- 9). To discuss funding for New Transparency Code requirements, including new website and a council owned laptop
- 10). To discuss and consider the Local Council Award Scheme
- 11). To discuss format of agendas, minutes and clerk's reports
- 12). To consider creating a personnel committee
- 13). To consider whether any health and safety training is required for the Handyman
- 14). To consider creating a youth committee, including setting up a youth page for the council's website
- 15). To consider advice from EALC regarding the adoption of maintenance of the new steps at Riverside
- 16). To discuss complaint received from a member of the public regarding unsecured Tesco litter cages on Stour Street
- 17). To consider entering the 2016 Essex Village of the Year Competition
- 18). To consider an S137 payment to Magpas Air Ambulance. Sum to be agreed at the meeting
- 19). To agree an S137 payment to Lawford Parish Council in the sum of £600, in accordance with the budget, for the council's contribution towards the forthcoming Family Fun at the Furze event.
- 20). To discuss the application fee for required road closure to repair light on North Street
- 21). To sign a letter to Barclays Bank to enable the cancellation of the standing order to Colne Housing
- 22). To consider response to Essex County Council's Consultation on review of Essex Parking Standards, Design and Good Practice 2016
- 23). **Finance**  
To approve the following for payment:

Mr. P. Mills (salary & expenses for March)	:	TBC
Mrs. L. Djuve-Wood (salary & expenses for March)	:	TBC
Website Costs for Dr B. Saint-James (monthly)	:	£38.00
Webfactory 50% Deposit	:	£179.40

Status Office Services (stationery)	:	£9.48
EALC/NALC 2016/17 Affiliation Fees	:	£249.64
EALC New Councillors Training (two Councillors)	:	£82.00
Environmental Design (grass cutting March)	:	£24.00
CVST Affiliation Fee 2016/17	:	£25.00
E.ON (street lighting)	:	£234.08
Annual LCR Subscription Renewal Fee	:	£17.00

24). **Correspondence**

**a. Replies sent from Mail Circulated:** None

**b. For Reply and Attention:** Planning applications and determinations for the month; Letter from the Manningtree and District – Frankenberg Partnership Association in relation to the forthcoming visit from Frankenberg; EALC survey on personnel; E-mail from Royal British Legion re VE Day Commemoration Service;

**c. For Information and Circulation:** Letter to Colne Housing; Letter to Jewson; Text for Tendring Twinning Project; Letters to/from Manningtree & Mistley Welcome Home & Memorial Fund; Response to TDALC; ANPR response; Letter from Kerry King; Essex Air Ambulance Letter; Frinton Festival Leaflet Field Work Spring 2016; Countryside Voice Spring 2016; LCR Spring 2016

Signed .....Clerk to the Council

Dated 15<sup>th</sup> April, 2016