



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Annual Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 16<sup>th</sup> June, 2016 at 7:30 p.m.

## AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous meeting held on 19<sup>th</sup> May to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on other committees**
9. **Highways/Environment**
  - a) To discuss joint initiative with Lawford and Mistley PC's to consider traffic calming measures and weight restriction signage in the area (items 105/12 and 23/13)
  - b) To discuss next step in campaign to persuade ECC to repair the deteriorating roads and paths in Manningtree (item 133/15)
  - c) To consider a donation towards the Business Chamber's planting of flowers in the tubs in the town
  - d) To agree the purchase of flowers following Mr H. Drake's kind donation
10. **CCTV/Crime**
  - a) To consider any further action to be taken regarding increased crime in Manningtree
11. **To agree next step regarding buses waiting at Bendall's Court following letter from member of the public**
12. **Constitution**

To appoint the following officers:

  - a) Representative to the Essex Association of Local Councils
  - b) Representative to the Three Parishes Trust Limited
  - c) Salt monitor
13. **Finance**
  - a) To consider an S137 grant in the sum of £50 to Stour Sailing Club, towards their annual fireworks display, in accordance with the budget (Appendix 3)
  - b) To approve monthly bank reconciliation figures (Appendix 4)
  - c) To approve payments/cheques for signature in accordance with the 2016/17 budget:

Item	Amount
Monthly salary Mr P Mills	£138.73
Monthly salary Mrs L Djuve-Wood	£547.99
Monthly website costs Dr B Saint-James	£TBC
TDALC Affiliation Fee for 2015	£5.00
Environmental Design (grass cutting)	£24.00
Webfactory monthly fee	£11.99
HMRC Quarterly Tax and National Insurance Payment	£115.00

**14. Consultations and Surveys**

- a) To consider responding to the Stour & Orwell Estuaries Management Strategy survey (Appendix 5)
- b) To consider responding to TDC's rural infrastructure survey (Appendix 6)
- c) To consider responding to the EALC Neighbourhood Plans questionnaire (Appendix 7)
- d) To consider responding to LCR opinion survey on devolution deals (Appendix 8)

**25. Items from councillors to be added to the next agenda**

Signed .....Clerk to the Council

Dated 10<sup>th</sup> June, 2016