

15/14 To consider re-siting the bench that used to be situated at York Street Cllr. Lay-Flurrie reported that she was waiting for Rose Builders to install the bench.

18/15 to consider participating in the Marine Conservation Society Beach Clean-up The beach clean-up was arranged for tomorrow and Cllr. Hughes-Stanton would report back to the next meeting.

Action: Cllr. Hughes-Stanton

31/15 S137 grant in the sum of £70 for the Rotary Club's Young Musician of the Year Competition **Item Discharged**

38/15 Mayor's announcements
(a). Cllr. Jones sent a bouquet of flowers to Mrs. Hitchcock. **Item Discharged**
(b). A letter of thanks was sent to Cllr. Guglielmi **Item Discharged**

46/15 Reports from Representatives on other committees
Item (b): Planning Application for Bromley Road development **Item Discharged**

47/15 Election of Officers (b). Two representatives to the Cemetery Committee **Item Discharged**

49/15 Report on the Community Room The Mayor reported that the September meeting had not yet taken place. The clerk reported that the East of England Co-operative Society have reduced their hire of the room from 2 sessions to one session a month.

50/15 To consider asking The Three Parishes Trust Limited to install a set of steps along the Riverside Walk at their expense. Cllr. Lay-Flurrie reported that the Environment Agency have now taken over the project. The clerk reported that TDC have given the Environment Agency permission to install the steps. **Item Discharged**

51/15 To elect a member to become a cheque signatory for the council The council had received confirmation that Cllr. Stocks was now a cheque signatory. **Item Discharged**

52/15 To discuss the situation regarding the Handyman (a). Mr. Hitchcock's final pay **Item Discharged**

(b). Handyman vacancy The Mayor reported that a late application had been received and it was proposed by Cllr. Charlesworth, seconded by Cllr. Jones and agreed unanimously that the next step should be to inform the applicant of the hours and duties involved and take it from there. **Action: Clerk**

53/15 To elect a member for the 'All the Fun at the Furze 2016' committee **Item Discharged**

56/15 Correspondence (a)(i) Councillor vacancy It was agreed unanimously that the vacancy should be advertised on both noticeboards and the website with a closing date of 2nd October. Interviews would take place prior to the council meetings on 15th October. **Action: Clerk**

(a)(ii) Forms regarding councillor training **Item Discharged**

(a)(iii) Planning Training at Weeley The Mayor reported that Cllr. Stocks will take his place at this training session and report back to the next meeting. **Action: Cllr. Stocks**

(a)(iv) The bus route through Manningtree **Item Discharged**

64/15 Report from the Planning Committee

As everyone present had attended the Planning Committee Meeting held prior to this one Cllr. Morsley's report was taken as read. Please see the Planning Committee Meeting minutes for full details.

65/15 Reports from Representatives on other committees

- a). Cllr. Lay-Flurrie attended the Hutchison International Ports meeting and would bring the minutes to the next meeting for circulation.
- b). Cllr. Stocks reported that the EALC AGM was being held next week but that she was unable to attend as it clashed with the Planning Training at Weeley.
- c). Cllr. Morsley attended a meeting with the Chairs of Lawford PC and Mistley PC last week, which had already been reported at the Planning Committee Meeting.

66/15 To discuss proposed alterations to the current bus route through Manningtree

It was proposed by Cllr. Jones, seconded by Cllr. Stocks and agreed unanimously that the council had no position on this matter. **Item Discharged**

67/15 The clerk to report on the completion of the Annual Audit for the year ended 31st March, 2015

The clerk reported that the audit for the year ended 31st March, 2015 had been completed by PKF Littlejohn LLP and the notices would be placed on the town noticeboard. **Action : Clerk**

68/15 To consider nominations for the Community Engagement Award for 2015/16

It was agreed that the councillors would bring their nominations to the next meeting when a decision would be made. **Action: Councillors**

69/15 To consider purchasing insignia for the Deputy Mayor

Cllr. Lay-Flurrie explained that, as there were occasions when she deputised for the Mayor at events it would be a good idea to purchase a second medallion that could be attached to the existing mayoral ribbon. It was proposed by Cllr. Lay-Flurrie, seconded by Cllr. Stocks and agreed unanimously that the medallion should be obtained from Thomas Fattorini Limited as they supplied all the previous insignia and therefore have all the templates. This would also ensure that the 2 medallions would be the same. The clerk was asked to obtain a quotation and, if the price was the same or similar to the one purchased in June last year, then the order should be placed. **Action: Clerk**

70/15 To consider the council's continuing membership of The Three Parishes Trust Limited

The Mayor reported that the EALC/NALC had ruled that the council's membership of the Three Parishes Trust Limited led to a conflict of interests. It was therefore proposed by Cllr. Stocks, seconded by Cllr. Charlesworth and agreed unanimously that the council's membership should be cancelled. It was pointed out that councillors could remain members as individuals. **Action: Clerk**

71/15 To discuss flood defences for Manningtree

The Mayor explained that the sea wall adjacent to Jewsons used to have flood defences comprising a non-return flap that allowed water to run downhill but did not allow it to flow back. However, it appeared that this flood defence had been removed by the Environment Agency which was probably the reason why Quay Street and North Street are now prone to flooding. It was proposed by Cllr. Lay-Flurrie, seconded by Cllr. Charlesworth and agreed unanimously that the clerk should write to the Environment Agency to find out why the flood defences had been removed. **Action : Clerk**

72/15 The Mayor to report on the clerk's resignation

The Mayor reported that no suitable applications had been received for the clerk's job and therefore it was agreed unanimously that the post should be advertised again. The press representative, Mr. Dalby, agreed to run the article again in next week's edition with a closing date of 2nd October. The clerk would also re-advertise the post on the noticeboards and website. **Action: Clerk**

73/15 Finance

a). To approve the following for payment:

Mrs. W. Saint-James (clerk's salary and expenses for July to September, 2015)	:	£1,621.27
HMRC (PAYE for July, 2015 for Mr. D. Hitchcock)	:	£19.40
Environmental Design (grass cutting for July)	:	£48.00
Cllr. M. Rayner (wood and paint for new town sign)	:	£33.03

Plus a standing order payment to Colne Housing for £200 for Community Room.

b). To note the following payments made in August:-

Mrs. E. Hitchcock (Mr. D. Hitchcock's final salary)	:	£77.80
Environmental Design (grass cutting April to June)	:	£144.00
PKF Littlejohn LLP (Annual Audit fee)	:	£120.00

Proposed by Cllr. Lay-Flurrie and seconded by Cllr. Jones.

74/15 Correspondence

a). The following matters were brought to the Councillors' attention:-

i). Letter from TDC re. tree planting grants programme 2015/16

ii). Correspondence re. Local Bus Service Network Review Consultation

iii). TDC letter re. proposal on the provision of court and tribunal estate in England and Wales. It was proposed by Cllr. Stocks, seconded by Cllr. Charlesworth and agreed unanimously that the council should register its objection to the proposals to close Colchester County Court and Family court and Colchester County Court Offices as the move to Chelmsford would make the facility inaccessible to many local residents. **Action: Clerk**

b). Some mail had been received post-agenda and included in the correspondence wallet:-

Letter from TDC re. tree planting grants programme 2015/16; Correspondence re. Local Bus Service Network Review Consultation; TDC letter re. proposal on the provision of court and tribunal estate in England and Wales.

There being no further business the Mayor closed the meeting at 8:50 p.m.

Signed.....

Dated.....