



MANNINGTREE TOWN COUNCIL

Unapproved

**Minutes of the Town Council Meeting
held in the Community Room on
Thursday 15th October, 2015 at 7.30 p.m.**

75/15 Present: Cllr. M. Morsley (Mayor)
Cllr. J. Charlesworth
Cllr. R. Stocks

Cllr. L. Lay-Flurrie (Deputy Mayor)
Cllr. P. Hughes-Stanton

In attendance: Mr. T. Dalby (Harwich & Manningtree Standard) Mrs. W. Saint-James (Clerk)

76/15 Apologies for absence

Apologies were received from Cllr. Jones, County and District Cllr. Guglielmi and District Cllr. Coley.

77/15 Minutes of the previous meeting

The minutes of the meeting held on 17th September, having been circulated previously, were approved. Proposed by Cllr. Lay-Flurrie, seconded by Cllr. Charlesworth and signed by the Mayor.

78/15 Declarations of interest

Cllr. Lay-Flurrie declared an interest in item 86/15.

79/15 Open Session

There were no members of the public present.

80/15 Reports from the District and County Councils

County Cllr. Guglielmi's report from the County Council was in the correspondence wallet.

81/15 Matters arising from the minutes

123/12 Provision of yellow lines along Colchester Road The yellow lines have now been painted on both sides of the road. **Item Discharged**

29/14 (a) Draft Emergency Plan The council is awaiting details of the new Manningtree councillor and clerk before circulating the Plan.

48/14 To request the North Essex Parking Partnership to extend the double yellow lines in the High Street from The Crown Hotel to the Manningtree War Memorial The Mayor reported that he had spoken to an ECC officer who realised that there was a problem in the High Street but that it was expensive to solve. However, it was agreed that the officer would liaise with the department who carry out the white lining and see if they can come and re-line the road. Once that was done the council would consider requesting signage to reduce inconsiderate parking.

An email had been received from TDC Parking Services suggesting that the double yellow lines could be moved to a 'no loading ban'; or a 'loading bay' could be introduced. The officer was open to suggestions however, the council did not feel loading bays would be appropriate.

69/14 The Council's website The clerk reported that the number of UK visitors is now fairly constant but the number of returning visitors is increasing.

112/14 Project at Mill Lane/Brook Street to utilise S106 funds Cllr. Lay-Flurrie reported that she is now liaising with Emma Norton at Tendring District Council.

128/14 To discuss and consider solutions to the problem of deteriorating footpaths in Manningtree, including the road and paths in South Street The Mayor reported that repairs to the paths will be carried out at the end of October and that the road is also in the mix.

156/14 To consider supplying a second Town Sign for the Manningtree/Lawford boundary Cllr. Lay-Flurrie reported that she had purchased winter flowers for the boat and would plant them soon. Installation of the sign is still awaited.

157/14 To consider re-siting the bench that used to be situated at York Street Cllr. Lay-Flurrie reported that she had liaised with the Asset Performance Environment Agency and there is currently no progress on this project as they are having difficult discussions with TDC regarding the steps, which have to be installed before the bench can be sited.

15/15 To consider the continuing use of the Market Place for parking now that Tesco are not building a store in Manningtree The clerk was asked to chase this up again. **Action: Clerk**

18/15 to consider participating in the Marine Conservation Society Beach Clean-up Cllr.

Hughes-Stanton reported that it was a very successful beach clean-up with volunteers arriving from as far away as Tring, Stratford and Frinton. **Item Discharged**

49/15 Report on the Community Room The Mayor reported that the meeting has not yet been held.

52/15 To discuss the situation regarding the Handyman The Mayor reported that he and Cllr. Hughes-Stanton had interviewed the candidate, Mr. Phillip Mills, and the working party recommended him for the post which was agreed unanimously. The clerk was asked to arrange a convenient starting date to fit in with the new clerk's arrival.

Action: Clerk

It was proposed by Cllr. Lay-Flurrie, seconded by Cllr. Stocks and agreed unanimously that the Mayor would investigate the purchase of some Hi-vis vests.

Action: Mayor

56/15 Correspondence (a)(i) Councillor vacancy An interview was held with the applicant prior to the council meeting and the clerk was asked to offer her the position.

Action: Clerk

(a)(iii) Planning Training at Weeley Cllr. Stocks reported that it was an interesting session which lasted about 2 hours. The main discussions were about policies and the Local Plan. Local planning in this area was also discussed.

Item Discharged

67/15 The clerk to report on the completion of the Annual Audit for the year ended 31st March, 2015

Item Discharged

68/15 To consider nominations for the Community Engagement Award for 2015/16 It was agreed that councillors would bring their suggestions to the November meeting.

69/15 To consider purchasing insignia for the Deputy Mayor Thomas Fattorini Limited have quoted 2 prices:- one supplied with a yellow ribbon collarette and presentation case for £609.72 plus vat, carriage and packing and one without for £597.04 plus vat, carriage and packing. It was proposed by Cllr. Stocks seconded by Cllr. Lay-Flurrie and agreed unanimously to purchase the option with the collarette and presentation case.

Action: Clerk

70/15 To consider the council's continuing membership of The Three Parishes Trust Limited

Item Discharged

71/15 To discuss flood defences for Manningtree The Environment Agency have replied to say that the flood defences in question have not been removed and are still being maintained by them even though the flap valve is not one of their assets. Cllr. Morsley agreed to investigate the situation further and report back to the next meeting.

Action: Mayor

72/15 The Mayor to report on the clerk's resignation The Mayor reported that he and Cllr. Hughes-Stanton had interviewed 2 candidates and made a recommendation to the council which was accepted unanimously. Following post-meeting events it became necessary to re-advertise the vacancy.

74/15 Correspondence (iii). Letter to H.M. Courts & Tribunal

Item Discharged

82/15 Report from the Planning Committee

As no planning applications had been received a Planning Committee meeting was not held this month. However, the Mayor reported from the committee that a reply had been received regarding the Riverside Health Centre extension stating that changes in the practices of the NHS mean that further work needs to be undertaken and this will take some time to agree. It was agreed unanimously that this item should be diarised for further consideration at the February Planning Committee Meeting.

83/15 Reports from Representatives on other committees

a). Cllr. Charlesworth attended the TDALC meeting at which the biggest topic was PCSOs and how they no longer have a 'community phone'. Policing in general was discussed and all the facts would be reported in the minutes which he would circulate when available.

b). Cllr. Hughes-Stanton had attended the Saltmarsh Conference and commented that several of the speakers had been very interesting. She had brought a selection of leaflets and information which she added to the correspondence wallet.

84/15 To set a date for the Finance Working Party meeting

The date was set for 12th November at 2:00 p.m. in the Community Room.

Item Discharged

85/15 to consider the council's response to Essex County Council's Local Bus Service Network Review Consultation September, 2015

It was proposed by the Mayor, seconded by Cllr. Lay-Flurrie and agreed unanimously that the questionnaires would be completed individually by the councillors.

Item Discharged

86/15 Finance

To approve the following for payment:

CPRE Membership	:	£36.00
TDC for Uncontested Election Expenses	:	£75.00
Status Office Services (office stationery)	:	£22.74
E.on (Street Lighting)	:	£236.65
Environmental Design (grass cutting August/September)	:	£96.00

Plus a standing order payment to Colne Housing for £200 for Community Room hire and the following additional payments:-

Information Commissioner for data protection registration renewal	:	£35.00
Mrs. W. Saint-James final salary and expenses	:	£546.19
Cllr. L. Lay-Flurrie for plants for 'the boat'	:	£14.98

Proposed by Cllr. Hughes-Stanton and seconded by Cllr. Stocks.

87/15 Correspondence

a). The following matters were brought to the Councillors' attention:-

- i). Email re. public meetings attended by the police
- ii). Email re. an ECC 'Total Transport Project'. The clerk was asked to advise the Lawford clerk that the council would be interested in holding a joint meeting with the 3 parishes. **Action: Clerk**
- iii). Email re. another Planning training session at Weeley
- iv). Email re. an Essex Rural Strategy Questionnaire
- v). Email re. events of which the Community Agents should be aware.

b). Some mail had been received post-agenda and included in the correspondence wallet:-
County Cllr. Guglielmi's county council report; website report.

There being no further business the Mayor closed the meeting at 8:35 p.m.

Signed.....

Dated.....