



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 15<sup>th</sup> September, 2016 at 7:30 p.m.

## AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous meeting held on 21<sup>st</sup> July to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on other committees**
9. **Highways/Environment**
  - a) To discuss impact of excess signage by estate agents
  - b) To consider a request from Manningtree & District British Legion to replace cobbles by War Memorial, levelling the area instead (**Appendix 3**)
  - c) To consider request to ECC to fit shield to faulty county street light next to War Memorial
  - d) To consider a request for speed bumps along High Street
10. **To discuss introducing councillor ID cards (item 17/16) (Appendix 4)**
11. **CCTV/Crime**
  - a) To consider any further action to be taken regarding increased crime in Manningtree (151/15)
12. **To consider nominations for the Community Engagement Award for 2016/17**
13. **Finance**
  - a) The clerk to report on the completion of the Annual Audit for the year ended 31<sup>st</sup> March, 2016
  - b) To consider an S137 payment to Essex Air Ambulance (**Appendix 5**)
  - c) To review TDC's special expense form for 2017/18 (**Appendix 6**)
  - d) To approve monthly bank reconciliation figures for end of Aug (**Appendix 7**)
  - e) To approve payments/cheques for signature in accordance with the 2016/17 budget:

<b>Item</b>	<b>Amount</b>
Monthly salary Mr P Mills September	£TBC
Monthly salary Mrs L Djuve-Wood (covering Aug & Sep)	£1042.18
Monthly website costs Dr B Saint-James July	£85.25
Monthly website costs Dr B Saint-James August	£85.25
Webfactory Monthly Fee September	£17.99
CPRE Membership Fee	£36.00
RCCE Membership Fee	£66.00
TDALC Affiliation Fee 2016	£5.00
Environmental Design Grass Cutting August	£48.00
<b><u>Also, the following payments were made during August:</u></b>	
TDC for Mill Lane S106 project	£450.00
Parker's Garden Company – Mill Lane S106 project	£560.76

Environmental Design Grass Cutting July	£48.00
Colne Housing – Community Room Hire July	£11.00
Webfactory – Monthly Fee August	£17.99

**14. Consultations and Surveys**

- a) To consider response to the Tendring District Local Plan Preferred Options Part 1 - North Essex Strategic Plan Sustainability Appraisal & Local Plan Preferred Options Part 2 - Sustainability Appraisal and Strategic Environmental Assessment (**Appendix 8**)
- b) To consider response to the The River Stour Mussel Fishery Order Application (**Appendix 9**)
- c) To consider response to the NALC Community Led Housing Survey (**Appendix 10**)

**15. Items from councillors to be added to the next agenda**

Signed .....Clerk to the Council

Dated 9<sup>th</sup> September, 2016