



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 15th December, 2016 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous meeting held on 17th November to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on other committees**
9. **Highways/Environment**
 - a) To discuss the replacing of oak posts on South Street (item 76/16 c)
 - b) To discuss request from Little Bromley Parish Council to object to the changes at the Lawford Recycling Centre
10. **Finance**
 - a) To approve monthly bank reconciliation figures for end of November (**Appendix 3**)
 - b) To sign letter to Barclays requesting monthly standing order for Webfactory in the sum of £17.99
 - c) To approve payments/cheques for signature in accordance with the 2016/17 budget:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£539.54
Environmental Design (grass cutting November)	£48.00
Suffolk County Council (AONB S137 payment)	£100.00
Colne Housing Rent Community Room	£22.00
HMRC Quarterly Income Tax	£16.80
A&J Lighting (Light on Stour Street)	£147.59

11. **Consultations and Surveys**
 - a) To consider responding to the Electoral Review Tendring District Council: Warding Arrangements (**Appendix 4**)
12. **Items from councillors to be added to the next agenda**

SignedClerk to the Council

Dated 10th December, 2016