



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 16th February, 2017 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of the previous meeting held on 19th January to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on other committees**
9. **Highways/Environment**
 - a) To discuss the recent changes at the Lawford Recycling Centre
10. **To discuss the future of the Community Engagement Award**
11. **Emergency Planning**
 - a) To nominate three emergency points of contact for the Emergency Plan (**Appendix 3**)
 - b) To nominate MTC representatives for a joint emergency plan committee between Manningtree, Mistley and Lawford
12. **Finance**
 - a) To approve monthly bank reconciliation figures for end of January (**Appendix 4**)
 - b) To approve payments/cheques for signature in accordance with the 2016/17 budget:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£579.89
Friends of Historic Essex Subscription	£12.00
Plus standing order payment to Webfactory	£17.99

13. **Items from councillors to be added to the next agenda**

SignedClerk to the Council

Dated 10th February, 2017