



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 16th March, 2017 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of extraordinary meeting held on 13th February and full council meeting held on 16th February to be approved and signed (Appendix 1 & 2)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 3)**
7. **Report from the Planning Committee**
8. **Reports from representatives on other committees**
9. **Highways/Environment**
 - a) To discuss any further action to be taken regarding the blue setts on South Street (item 133/15)
 - b) To consider three contractor quotes for Quay Street replanting project (item 76/16 b)
 - c) To discuss applying for an S106 grant to cover the remaining cost of the Quay Street replanting project (item 45/16)
 - d) To consider any further action to be taken regarding the changes at the Lawford Recycling Centre (item 131/16)
10. **Constitution**
 - a) To appoint a Trustee to the Manningtree & Mistley Welcome Home & Memorial Fund
11. **To discuss complaint received by residents regarding recent car vandalism**
12. **To consider any further action to be taken regarding the large hole in the roof of the Mogul restaurant**
13. **To consider taking part in the Essex Village of the Year 2017 competition (Appendix 4)**
14. **Emergency Planning**
 - a) To nominate MTC representatives for a joint emergency plan committee between Manningtree, Mistley and Lawford
15. **Finance**
 - a) To approve monthly bank reconciliation figures for end of February (**Appendix 5**)
 - b) To consider an S137 payment to Manningtree & Mistley Welcome Home & Memorial Fund in the suggested sum of £300 in accordance with the budget (**Appendix 6**)
 - c) To consider the annual incremental increase in clerk's salary in line with her contract

d) To approve payments/cheques for signature in accordance with the 2016/17 budget:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£537.99
HMRC Quarterly Tax and National Insurance payment	£13.00
Colne Housing – Community Room Rent for February	£16.50
J. H. Tree Services (oak posts South Street)	£345.00
Plus standing order payment to Webfactory	£17.99

13. Items from councillors to be added to the next agenda

SignedClerk to the Council

Dated 10th March, 2017