



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 20th April, 2017 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of the full council meeting held on 16th March to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on other committees**
9. **Highways/Environment**
 - a) To discuss any further action to be taken regarding the blue setts on South Street (item 133/15)
 - b) To discuss expanding Environmental Design's contract to include weekly litter picking and weeding and to consider widening the area covered by the contract
 - c) To discuss repairing / replacing the town's flower tubs
 - d) To discuss complaint received from a member of the public regarding graffiti appearing on several buildings in town
10. **Finance**
 - a) To approve monthly bank reconciliation figures for end of March (**Appendix 3**)
 - b) To approve payments/cheques for signature in accordance with the 2017/18 budget:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£560.31
Colne Housing Society – January Room Booking	£11.00
Colne Housing Society – March Room Booking	£11.00
E.ON (street lighting)	£268.85
EALC 2017/18 Affiliation Fees	£260.90
Environmental Design – Town Maintenance February / March	£124.80
Status Office Services – Stationery	£49.74
Community Voluntary Services Tendring Membership	£25.00
Plus standing order payment to Webfactory	£17.99

11. **Consultations**
 - a) To consider responding to the Local Government Boundary Commission's Electoral Review Tendring: Draft Recommendations (**Appendix 4**)
12. **Items from councillors to be added to the next agenda**

SignedClerk to the Council

Dated 13th April, 2017