



MANNINGTREE TOWN COUNCIL

APPROVED

Minutes of the Town Council Meeting
held in the Community Room on
Thursday 16th March, 2017 at 7.30 p.m.

Present: Cllr. L. Lay-Flurrie (Chair) Cllr. R. Stocks
Cllr. H. Jones Cllr. M. Taylor
Cllr. J. Charlesworth Cllr. P. Hughes-Stanton

In attendance: Mrs. L. Djuve-Wood (Clerk)

135/16 Apologies for Absence

Apologies were received from Cllr. Morsley.

136/16 Minutes of the previous meeting

RESOLVED that the minutes of the extraordinary meeting held on 13th February and the minutes of the meeting held on 16th February, having been circulated previously, be approved as a correct record and signed by the Chair.

137/16 Declarations of interest

There were no declarations of interest.

138/16 Public Participation Session

There were no members of the public present.

139/16 Reports from the District and County Councils

District Councillor Alan Coley and County Councillor Carlo Guglielmi were not present at the meeting, both sent their apologies. Their reports are to be circulated to all councillors. Both reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

140/16 Progress Report from the Clerk

RESOLVED that the following items be discharged:

64/16 To discuss the replacing of oak posts on South Street

118/16 a) To consider tidying the area along the wall on the border of Manningtree and Mistley

141/16 Report from the Planning Committee

The clerk reported that a delegated decision to support planning application 17/00240/TCA 1 No. Silver Birch – reduce by 50%, 25 Mill Lane, Manningtree, Essex, CO11 1DQ had been made by Cllr. Morsley after consulting with Mr Clive Dawson. The application was approved by TDC on the 15th March 2017.

142/16 Reports from Representatives on other committees

Cllr. Hughes-Stanton had attended the quarterly TDC Community Resilience meeting where the focus was on emergency services. Presentations were held by Essex Police, East of England Ambulance Service and Essex County Fire and Rescue Service. Cllr. Hughes-Stanton has asked the clerk to e-mail Mrs Boyer-Besant to request copies of the presentation and other material presented at the meeting for incorporation in to the emergency plan where appropriate.

Cllr. Charlesworth had attended a meeting in Brantham regarding the new rail depot for Greater Anglia. The meeting was well attended and the vast majority seemed to be in favour of the development. An increase in trains going through Manningtree should be minimal. There will be no flood lights meaning there should be little to no light pollution.

143/16 Highways/Environment

a) To discuss any further action to be taken regarding the blue setts on South Street (item 133/15)

The councillors asked the clerk to respond to County Cllr. Guglielmi's e-mail reply recently sent to a member of the public and subsequently passed on to the council. The councillors felt the information given by County Cllr. Guglielmi to the member of the public was not representative of actual events relating to recent meetings and discussions about the blue setts.

Action: Clerk

b) To consider three contractor quotes for Quay Street replanting project (item 76/16 b)

Despite chasing quotes the clerk has only received two of the three quotes requested. Quotes were received from J.H. Tree Services and Environmental Design. **RESOLVED** that the council accept the quote from Environmental Design of £1,276.00 net for both the left-hand area and right-hand area of the healthy tree to be cleared and turfed. The clerk was asked to get clarification from Environmental Design of the typical growth pattern of the Silver Birch trees they will be planting. **Action: Clerk**

c) To discuss applying for an S106 grant to cover the remaining cost of the Quay Street replanting project (item 45/16)

The clerk was instructed to send an S106 application to TDC requesting funding to cover the remaining cost of the Quay Street project. **Action: Clerk**

d) To discuss the recent changes at the Lawford Recycling Centre (item 131/16)

The clerk reported that a letter had been e-mailed to the Head of Recycling at Essex County Councils' Recycling and Waste department. The item is to go back on the agenda for further discussion at the Town Council's April meeting.

144/16 Constitution

a) To appoint a Trustee to the Manningtree & Mistley Welcome Home & Memorial Fund

RESOLVED that Cllr. Charlesworth be appointed trustee to the Manningtree & Mistley Welcome Home & Memorial Fund.

145/16 To discuss complaint received by residents regarding recent car vandalism

The clerk reported that she had been in contact with both individuals who had complained about vandalism to their cars in the Kiln Lane Car Park. She had also passed the complaint on to Mistley Parish Council as the car park in question falls within Mistley borders. The car park belongs to TDC and is open 24 hours. Cars are parked there at the owners own risk. The residents affected were particularly dismayed about the dismissive response they had received from Essex Police when reporting the criminal offense. Cllr. Lay-Flurrie explained that she had contacted Essex Police complaining about their lack of response.

146/16 To consider any further action to be taken regarding the large hole in the roof of the Mogul restaurant

The clerk reported that the owner of the Mogul had responded to the most recent letter sent to him and that the roof is now in the process of being repaired.

147/16 To consider taking part in the Essex Village of the Year 2017 competition

RESOLVED that the council will not be taking part in the competition.

148/16 Emergency Planning

a) To nominate MTC representatives for a joint emergency plan committee between Manningtree, Mistley and Lawford

RESOLVED that Cllr. Hughes-Stanton will represent Manningtree Town Council. The committee will meet once a year ahead of the annual update of the emergency plan. Cllr. Hughes-Stanton stressed that unless a representative from both Lawford and Mistley Parish Councils also attend the quarterly TDC Community Resilience meetings there is no point in having a committee.

133/16 Finance

a) To approve monthly bank reconciliation figures

RESOLVED that the monthly bank reconciliation figures be approved.

b) To consider an S137 payment to Manningtree & Mistley Welcome Home & Memorial Fund

RESOLVED that an S137 donation of £300 is to be given to Manningtree & Mistley Welcome Home & Memorial Fund, payable at this meeting.

c) To consider the annual incremental increase in clerk's salary in line with her contract

RESOLVED that the clerk's hourly salary is to be increased from LC1 SCP21 to LC1 SCP22 from 1st April 2017 in line with her contract.

d) To approve payments/cheques for signature in accordance with the 2016/17 budget:

RESOLVED that the following payments be approved:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£537.99
HMRC Quarterly Tax and National Insurance Payment	£13.00
Colne Housing – Community Room Rent for February	£16.50
J.H. Tree Services (oak posts on South Street)	£345.00
S137 Payment Manningtree & Mistley Welcome Home & Memorial Fund	£300
Plus Standing Order payment to Webfactory	£17.99
Plus replacement cheque to Environmental Design for invoice C10639	£24.00

134/16 Items from councillors to be added to the next agenda

There were none.

There being no further business the Deputy Mayor closed the meeting at 9.15 p.m.

Signed.....

Dated.....27/8/17.....