

COMPANY TRAINING POLICY

Cargo Services (UK) Ltd. has implemented a training policy where assistance will be given to all employees enabling them to develop and maximise their contribution to the Company.

This will help the Company to continually develop and grow, thus meeting our customers' needs in a professional and productive manner.

In order to have a truly flexible and experienced workforce and to comply with various Health & Safety policies as well as The Docks Regulations 1988, training needs have been identified to the specific personnel and training assigned accordingly.

All employees will have basic induction as well as basic safety awareness training.

All personnel actively involved in the stevedoring aspect of operations will have fork truck training given to them, in particular this training will focus on the specific handling requirements of each customer's product. This taking the form of either re-assessment or as new certification. Specific training, such as shovel loaders, fifth wheel tractor units, will be arranged as the need presents itself.

Nominated crane drivers will be re-assessed every five years (Docks Regs 1988). New crane drivers will be certified if commercial aspects necessitate.

Practical slinging training will be given for any employee not having undergone such duties before. This will be undertaken by an experienced supervisor "in house" and certified by an approved independent organisation.

Fork truck driving courses and examinations will be undertaken by an R.T.I.T.B. Accredited Instructor.

At present crane driving re-certification is being undertaken by Associated British Ports Training Services.

In addition to the above all staff will be kept informed on legislation applicable to their duties such as Manual Handling and Personal Protective Equipment.

Full and comprehensive details will be kept on all employees, detailing their skills and training given. Details will also include dates for re-testing (in the case of lifting plant).

Further assessment or re-tests will be undertaken by the company if the management feels a refresher is appropriate.



J.P.L. DAVEY
MANAGING DIRECTOR



1st August 1997
(updated 5th August 2003)
(updated 1st July 2008)
(updated 25th April 2013)