



MANNINGTREE TOWN COUNCIL

APPROVED

**Minutes of the Town Council Meeting
held in the Community Room on
Thursday 20th July, 2017 at 7.45 p.m.**

Present: Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie
Cllr. P. Hughes-Stanton Cllr. J. Charlesworth
Cllr. H. Jones

In attendance: Mrs L. Djuve-Wood (Clerk)

45//17 Apologies for Absence

Apologies were received from Cllr. M. Taylor.

46/17 Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 15th June 2017, having been circulated previously, be approved as a correct record and signed by the Chair.

47/17 Declarations of interest

Cllrs. Charlesworth, Stocks and Lay-Flurrie declared a personal interest in agenda item 12 (reference 56/17 in the minutes) as trustees of Manningtree and Mistley Welcome Home & Memorial Fund. Cllr. Hughes-Stanton declared a personal interest in agenda item 14 d (reference 58/17 d in the minutes) as secretary of the Business Chamber.

48/17 Public Participation Session

The clerk had received a letter that day from a member of the public which she had been asked to bring to the councillors attention during this meeting. The resident expressed concern about the state of the town's two pedestrian crossings and that they urgently need repainting. The clerk was asked to urgently log the issue with Essex County Council and also write to the resident thanking him for bringing the issue to the council's attention.

Action: Clerk

49/17 Reports from the District and County Councils

The clerk had not received any reports this month. Any District and County reports received are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

50/17 Progress Report from the Clerk

27/17 b) To consider arranging a volunteer litter picking session for residents The clerk was asked to request that Environmental Design put the planned weeding and litter picking session of the entire town on hold for the time being.

RESOLVED that the following items be discharged:

76/16 a/b) To discuss Cllr. Morsley's tree report / To consider TDC's Tree Planting Programme for 2016/17

9/17 c) To discuss repairing / replacing the town's flower tubs

51/17 Report from the Planning Committee

A separate planning meeting was held prior to the full council meeting. Separate minutes have been issued for this meeting.

52/17 Reports from Representatives on other committees

Cllr. Stocks reported that the personnel committee had interviewed two candidates for the councillor vacancy and recommended one of them. The appointed candidate is to be endorsed at the full council meeting in September. The clerk is to contact him to provide him with all the relevant paper work and forms that need completing.

Action: Clerk

Cllrs. Lay-Flurrie and Hughes-Stanton had attended the Stour & Orwell Forum 2017. Whereas the meeting was very Suffolk orientated, they were introduced to the Marine Plan by the Marine Management Organisation: Natural England gave an update about the England Coast Path and there were also

presentations from the UK Power Networks and Albion Archaeology.

53/17 Highways/Environment

- a) **To consider repairing and / or replacing various benches**
Cllr. Lay-Flurrie noted that in addition to all the benches already identified as being in need of repair, the bench on the green in South Street is also in need of maintenance. **RESOLVED** that the benches will be repaired rather than replaced. The clerk is to request quotes from three different sources.
Action: Clerk
- b) **To consider varnishing 3 x town maps by The Walls, Colchester Road and Riverside**
RESOLVED that the three maps are to be completed along with the benches. **Action: Clerk**
- c) **To consider removing the old boat by Riverside Avenue**
RESOLVED that the clerk is to contact the land owner requesting permission to remove the boat along with the rubble beneath it. **Action: Clerk**
- d) **To discuss the state of the guttering of 15 b / 15 c High Street**
Cllr Stocks noted that this is now in the process of being dealt with.
- e) **To consider purchasing a bin to be placed outside Foundry Court**
RESOLVED that no bin is needed outside Foundry Court.
- f) **To consider buying another 20 tonnes of sand for Manningtree Beach**
RESOLVED that this item is to be deferred to next year and will go on the March agenda.

54/17 To discuss complaint received by resident regarding cars speeding down Brook Street

RESOLVED that the clerk is to research the process and cost involved of purchasing a Vehicle Activated Sign for speed control.
Action: Clerk

55/17 To discuss complaint regarding residents using Market Square for personal parking

RESOLVED that the clerk write a letter to the resident in question reminding them that the car park is for short term parking only and is not to be used for long term residents parking.
Action: Clerk

56/17 To discuss potential organisational changes in the Welcome Home and Memorial Fund

It was not possible to reach a resolution on this agenda item as only two of the councillors present were eligible to vote. After some discussion the general sentiment was that the better solution would be for Mistley Parish Council to become the sole trustee of the Trust rather than the Trust being dissolved and the land sold to Mistley Parish Council.

57/17 To consider request for advertising opportunities for local business aiming to promote local traders

RESOLVED that the clerk will respond advising them to contact the Manningtree District Business Chamber.
Action: Clerk

58/17 Finance

- a) **To discuss online banking options replacing current cheque system**
RESOLVED that the council will continue with the current cheque system.
- b) **To consider an S137 donation to Acorn Villages for community events**
RESOLVED that an S137 grant in the sum of £50 be given to Acorn Villages, payable at this meeting.
- c) **To approve monthly bank reconciliation figures for end of June**
RESOLVED that the monthly bank reconciliation figures be approved.
- d) **To approve payments/cheques for signature in accordance with the 2017/18 budget:**
RESOLVED that the following payments be approved:

Item	Amount
Monthly salary Mrs L Djuve-Wood (including expenses)	£561.66
TDC Sand purchased in 2016	£538.80
Colne Housing Society –Room Booking June	£22.00
Manningtree & District Business Chamber – tubs & plants donation	£1,000.00
E.ON Street Lighting	£297.32
Environmental Design – Maintenance June	£62.40
Plus standing order payment to Webfactory	£17.99
With an additional payment to:	
Acorn Village S137 Donation	£50.00

59/17 Items from councillors to be added to the next agenda

There being no further business the Mayor closed the meeting at 9.25 p.m.

Signed..... L. Kay-Renee

Dated..... 19-10-17