



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 16<sup>th</sup> November, 2017 at 7:30 p.m.

## AGENDA

1. **Apologies for Absence**
2. **Welcome new councillor, Mrs. Sam Richardson, to the Council**
3. **Minutes of the extraordinary council meeting held on 2<sup>nd</sup> October 2017 and the full council meeting held on 19<sup>th</sup> October 2017 to be approved and signed (Appendix 1 & 2)**
4. **Declarations of Interest**
5. **Public participation session with respect to items on the agenda and matters of mutual interest**
6. **Reports from the District and County Councils**
7. **Progress report from the Clerk with matters arising from the minutes (Appendix 3)**
8. **Report from the Planning Committee**
9. **Reports from representatives on various other committees**
10. **To discuss a proposal to initiate a TDC Community Governance Review of the three parishes of Manningtree, Mistley and Lawford (Appendix 4, 5, & 6)**
11. **To discuss and provide an update on the rejuvenation project**
12. **To consider a request to provide another bin along the Riverside embankment (Appendix 7)**
13. **To discuss ownership of the Youth Shelter**
14. **Constitution**
  - a) To appoint an officer to the following position:
    - i. Personnel Committee
15. **To agree the meeting dates for 2018 (Appendix 8)**
16. **To agree a date to present the Community Engagement Award to the Rotary Club (Appendix 9)**
17. **To review Cllr. Stocks' Tree Report**
18. **Finance**
  - a) To consider an S137 payment to the Ogilvie Hall, Lawford (**Appendix 10**)
  - b) To consider an S137 payment towards Christmas celebrations at Foundry Court for the residents of Ironside Walk in the sum of £50 in accordance with the budget (**Appendix 11**)
  - c) To consider an annual S137 payment to the Autumn Days Club (**Appendix 12**)
  - d) To request a financial donation from the Three Parishes Trust towards the maintenance of the town's benches
  - e) To approve monthly bank reconciliation figures for end of October (**Appendix 13**)

f) To approve payments/cheques for signature in accordance with the 2017/18 budget:

<b>Item</b>	<b>Amount</b>
Monthly salary Clerk November (including expenses)	£633.83
Environmental Design (Grass cutting July / August)	£72.00
Environmental Design (Grass cutting September)	£48.00
Environmental Design (Grass cutting October)	£48.00
Colne Housing (Room Hire October)	£22.00
Status Office Services	£31.68
Plus standing order payment to The Crown Estate	£83.00
Plus standing order payment to Webfactory	£17.99
Plus payment made to PFK Littlejohn early Nov for external audit	£120.00

**19. Items from councillors to be added to the next agenda**

Signed .....Clerk to the Council

Dated 10<sup>th</sup> November, 2017