



MANNINGTREE TOWN COUNCIL

APPROVED

Minutes of the Town Council Meeting
held in the Community Room on
Thursday 16th November, 2017 at 7.30 p.m.

Present: Cllr. R. Stocks (Chair) Cllr. M. Taylor
Cllr. M. McClarnon Cllr. L. Lay-Flurrie
Cllr. J. Charlesworth Cllr. S. Richardson

Not Present: Cllr. H. Jones

In attendance: Mrs L. Djuve-Wood (Clerk)

93/17 Apologies for Absence

There were none.

94/17 Welcome new councillor, Mrs. Sam Richardson, to the Council

The Mayor welcomed Cllr. Richardson to her first full council meeting.

95/17 Minutes of the previous meeting

RESOLVED that the minutes of the extraordinary council meeting held on 2nd October 2017 and the full council meeting held on 19th October 2017, having been circulated previously, be approved as a correct record and signed by the Chair.

96/17 Declarations of interest

Cllr. Lay-Flurrie declared a personal interest in agenda item 13 and 18d (minute reference 105/17 and 110/17d) being a member of the Three Parishes Trust.

97/17 Public Participation Session

There were no members of the public present.

98/17 Reports from the District and County Councils

District and County reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

99/17 Progress Report from the Clerk

27/17 f) To discuss any action to be taken regarding large Tesco lorries delivering goods to the front of the Tesco shop in the High Street The clerk was asked to forward Tesco's response to the council's letter to County Cllr. C. Guglielmi. **Action: Clerk**

69/17 b) To consider applying for a Traffic Regulation Order to review and amend restrictions of the limited parking bays outside Lucca on the High Street Cllr. Charlesworth volunteered to take further photos in support of the application showing the parking problem during rush hour. **Action: Cllr. Charlesworth**

69/17 c) To consider purchasing a Speed Indicator Device for the town The clerk was asked to proceed with requesting help from Mistley Parish Council's Community Speedwatch volunteers to undertake a Community Speedwatch exercise along Brook Street. **Action: Clerk**

100/17 Report from the Planning Committee

No planning committee meeting had been held since the previous full council meeting. **RESOLVED** that the report from the planning committee stays on the full council agenda as a regular item.

101/17 Reports from Representatives on other committees

There were none.

102/17 To discuss a proposal to initiate a TDC Community Governance Review of the three parishes of Manningtree, Mistley and Lawford

RESOLVED with two votes in favour and four against that Manningtree Town Council does not wish to initiate a TDC Community Governance Review of Manningtree, Mistley and Lawford. Instead the council would like to see further cooperation between the three parishes.

103/17 To discuss and provide an update on the rejuvenation project

Cllr. Taylor stated that previous attempts to arrange a meeting for the rejuvenation working group had been unsuccessful. She is in the process of trying to arrange another meeting.

Action: Cllr. Taylor

104/17 To consider a request to provide another bin along the Riverside embankment

RESOLVED that no further bins will be provided along the Riverside embankment at this point in time.

105/17 To discuss ownership of the Youth Shelter

RESOLVED that in principal the council is willing to take over the ownership of the Youth Shelter. The clerk is to contact the Three Parishes Trust's secretary, Mr. David McDonald, to request further information on lease arrangements and costs to allow the council to make a final decision.

Action: Clerk

106/17 Constitution

a) To appoint officers to the following positions:

a. Personnel Committee

RESOLVED that Cllr. Richardson be appointed to the personnel committee.

107/17 To agree the meeting dates for 2018

RESOLVED that the proposed meeting dates for 2018 be approved.

108/17 To agree a date to present the Community Engagement Award to the Rotary Club

RESOLVED that the council present the Community Engagement Award to the Rotary Club on Thursday, 8th February, 2018 at 7:30 p.m. at the Crown in Manningtree. The clerk is to inform the local press nearer the time.

Action: Clerk

109/17 To review Cllr. Stocks' Tree Report

Cllr. Stocks informed the council that the trees on The Green in South Street are in need of some maintenance. The clerk was asked to contact the council's maintenance contractor, Environmental Design, to arrange for the trees to be pruned back as necessary.

Action: Clerk

110/17 Finance

a) To consider an S137 payment to the Ogilvie Hall, Lawford

RESOLVED that an S137 grant in the sum of £100 be given to the Ogilvie Hall, Lawford, payable at this meeting.

Action: Clerk

b) To consider an S137 payment towards Christmas celebrations at Foundry Court for the residents of Ironside Walk in the sum of £50 in accordance with the budget

RESOLVED that an S137 grant in the sum of £50 be given towards the Christmas celebrations at Foundry Court, payable at this meeting.

Action: Clerk

c) To consider an annual S137 payment to the Autumn Days Club

RESOLVED that an S137 grant in the sum of £50 be given to the Autumn Days Club, payable at this meeting.

Action: Clerk

d) To request a financial donation from the Three Parishes Trust towards the maintenance of the town's benches

RESOLVED that the clerk is to put in a request for the donation to the Three Parishes Trust's secretary, Mr. David McDonald.

Action: Clerk

e) To approve monthly bank reconciliation figures for end of October

RESOLVED that the monthly bank reconciliation figures be approved.

f) To approve payments/cheques for signature in accordance with the 2017/18 budget:

RESOLVED that the following payments be approved:

Item	Amount
Monthly salary Clerk November (including expenses)	£633.83
Environmental Design (Grass cutting July / August)	£72.00
Environmental Design (Grass cutting September)	£48.00
Environmental Design (Grass cutting October)	£48.00
Colne Housing (Room Hire October)	£22.00
Status Office Services	£31.68
Plus standing order payment to The Crown Estate	£83.00
Plus standing order payment to Webfactory	£17.99
Plus payment made to PFK Littlejohn early Nov for external audit	£120.00
With additional payments to:	

Ogilvie Hall, Lawford, S137 donation	£100.00
Foundry Court Christmas Celebrations, S137 donation	£50.00
Autumn Days Club, S137 donation	£50.00

11/17 Items from councillors to be added to the next agenda

- a) To discuss how to promote cooperation between the three parishes of Manningtree, Mistley and Lawford.

There being no further business the Mayor closed the meeting at 8.50 p.m.

Signed.....*[Signature]*.....

Dated.....14.12.17.....