



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 15th February, 2018 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of the full council meeting held on 18th January 2018 to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on various other committees**
9. **Highways/Environment**
 - a) To consider response to member of the public asking for assistance in persuading Tendring District Council to address parking obstructions on Quay Street
 - b) To agree final version of scheme to the Tendring Local Highway Panel re safety aspect of the town's one-way system (item 87/17 a)
 - c) To agree final version of TRO scheme to amend restrictions of the limited parking bays outside Lucca on the High Street (item 69/17b)
 - d) To discuss and agree extra costs incurred to replace two rotten benches (item 122/17)
 - e) To discuss proposal of street lights being turned off during night time hours (item 124/17)
10. **To consider taking part in the Great British Spring Clean 2nd – 4th March 2018 following a request from a member of the public (Appendix 3)**
11. **To consider a request from Foundry Court to be part of proposed banner display of court users**
12. **To discuss the annual update of the Lawford, Manningtree and Mistley Emergency Plan**
13. **Finance**
 - a) To consider an S137 payment to Citizens Advice Tendring (**Appendix 4a & b**)
 - b) To consider an S137 payment to the Manningtree Rail Users Association (**Appendix 5**)
 - c) To approve monthly bank reconciliation figures for end of January (**Appendix 6**)
 - d) To approve payments/cheques for signature in accordance with the 2017/18 budget:

Item	Amount
Monthly salary Clerk (including expenses)	£640.35
Environmental Design (monthly maintenance)	£62.40
Dedham Vale AONB & Stour Valley S137 donation approved at Jan Mtg	£50.00
Plus standing order payment to Webfactory	£17.99
Plus additional payment to E.ON during January	300.58
Plus additional payment to Environmental Design during January	96.00

14. **Items from councillors to be added to the next agenda**