



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 15th March, 2018 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of the full council meeting held on 15th February 2018 to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on various other committees**
9. **Highways/Environment**
 - a) To agree on a new date for the Great British Spring Clean (item 155/17)
 - b) To discuss quotes for annual tree reports (item 126/17)
 - c) To discuss the possibility of requesting removal of the disabled car parking space on Brook Street
 - d) To discuss the possibility of requesting to add a disabled car parking space on the High Street
 - e) To discuss options for a TLHP scheme addressing signage and road marking issues on South Street (High Street to Brook Street stretch)
 - f) To consider buying another 20 tonnes of sand for Manningtree Beach (item 53/17 f)
 - g) To discuss various road closure applications received by Tendring District Council (**Appendix 3a, b, c, d, e, f, g, h**)
10. **To consider writing a letter to TDC Planning Department and English Heritage regarding the current status of the White Hart pub in Manningtree**
11. **To discuss renewal of the council's insurance policy for 2018/2019**
12. **To consider arranging a P.O. postal address for council correspondence and introducing a council dedicated telephone line**
13. **To consider taking part in the Essex Village of the Year Competition 2018 (Appendix 4)**
14. **Finance**
 - a) To approve monthly bank reconciliation figures for end of January (**Appendix 5**)
 - b) To consider the annual incremental increase in clerk's salary in line with her contract
 - c) To approve payments/cheques for signature in accordance with the 2017/18 budget:

Item	Amount
Monthly salary Clerk (including expenses)	£622.55
Environmental Design (monthly maintenance)	£62.40
Colne Housing Society (Room Hire)	£11.00
Glasdon UK Ltd (2 x new benches)	£1,800.64
Plus standing order payment to Webfactory	£17.99

15. Consultations

- a) To consider responding to Essex Highways Service Delivery Survey (**Appendix 6**)

16. Items from councillors to be added to the next agenda

SignedClerk to the Council

Dated 9th March, 2018