



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 19<sup>th</sup> April, 2018 at 7:30 p.m.

## AGENDA

1. **Apologies for Absence**
2. **Minutes of the full council meeting held on 15<sup>th</sup> March 2018 to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on various other committees**
9. **Highways/Environment**
  - a) To discuss the Planned Preventative Maintenance Plan (**Appendix 3**)
10. **To consider a proposal from a member of the public regarding erecting a memorial for the women persecuted as witches by Matthew Hopkins, the Witchfinder General, in the 1600s**
11. **To discuss the new Data Protection Regulation Legislation requirements effective 25<sup>th</sup> May 2018 (item 141/17) (Appendix 4 & 5)**
12. **To consider taking part in Tendring District Council's 100 year WW1 commemoration – Tommy on Tour of Tendring (Appendix 6)**
13. **To consider adopting Tendring District Council's revised Members' Code of Conduct (Appendix 7 & 8)**
14. **Finance**
  - a) To approve monthly bank reconciliation figures for end of March (**Appendix 9**)
  - b) To re-evaluate the clerk's annual allowance for the use of her home as storage space / office and telephone line
  - c) To sign letter approving standing order payment to Royal Mail for PO Box
  - d) To approve payments/cheques for signature in accordance with the 2018/19 budget:

<b>Item</b>	<b>Amount</b>
Monthly salary Clerk (including expenses)	£TBC
EALC 2018/19 Affiliation Fees	£263.98
Environmental Design Monthly Maintenance March	£62.40
A&J Lighting Investigating Outage Colchester Road	£78.00
Plus standing order payment to Webfactory	£17.99

15. **Consultations**
  - a) To consider responding to NALC's Review of Local Government Ethical Standards – Consultation and Survey (**Appendix 10**)
  - b) To consider responding to NALC's Consultation on Unauthorised Developments and Encampments (**Appendix 11**)

**16. Items from councillors to be added to the next agenda**

Signed .....Clerk to the Council

Dated 13<sup>th</sup> April, 2018