



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 21st June, 2018 at 7:30 p.m.

AGENDA

1. **Apologies for Absence**
2. **Minutes of the annual town council meeting held on 17th May 2018 to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Public participation session with respect to items on the agenda and matters of mutual interest**
5. **Reports from the District and County Councils**
6. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
7. **Report from the Planning Committee**
8. **Reports from representatives on various other committees**
9. **Highways/Environment**
 - a) To discuss condition of the trees on South Street and whether a Planning Application should be submitted for their removal and replanting or pruning (**Appendix 3a, b, c, d, e, f**)
 - b) To review the THLP application requesting speed count wires to be fitted on Brook Street and High Street (**Appendix 4**)
 - c) To consider replacing both bollard lights completely
 - d) To consider a request from a member of the public to apply to have the speed limit of the High Street lowered to 20 mph
 - e) To consider participating in the 2018/19 salt bag scheme (**Appendix 5**)
10. **To discuss the new Data Protection Regulation Legislation requirements effective 25th May 2018 (item 141/17) (Appendix 6a, b, c)**
11. **To consider creating a town council Facebook page**
12. **To consider creating a promotional video for Manningtree**
13. **To consider a request from a member of the public to invite Essex Police & Crime Commissioner, Roger Hirst to a future council meeting**
14. **To consider a request to become sole trustee for the Manningtree & Mistley Welcome Home & Memorial Fund (Appendix 7a, b)**
15. **To consider introducing a public nomination award for local individuals and organisations to be awarded at the April / May meetings**
16. **To consider a request from Race Discovery to arrange an endurance race in Manningtree and Mistley (Appendix 8)**
17. **Finance**
 - a) To approve monthly bank reconciliation figures for end of May (**Appendix 9**)
 - b) To review and approve amended Financial Risk Assessment policy (**Appendix 10**)
 - c) To consider an S137 grant to the Stour Sailing Club, towards their annual fireworks display, in accordance with the budget (**Appendix 11**)
 - d) To consider an S137 grant to the Manningtree & Mistley Welcome Home & Memorial Fund,

towards their annual fireworks display, in accordance with the budget (**Appendix 12**)

- e) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Item	Amount
Monthly salary Clerk (including expenses)	£569.47
Craft Nurseries	£1007.98
Environmental Design Monthly Maintenance May	£62.40
Environmental Design Grass Cutting April	£48.00
Environmental Design Grass Cutting May	£48.00
JF Tree Specialist Ltd	£240.00
Wood for Stone (Valuation of War Memorial)	£90.00
Plus standing order payment to Webfactory	£17.99
Plus previous payment to Came & Company (Insurance)	£551.94

18. Consultations

- a) To consider responding to the Marine Conservation Advice March 2018 update (**Appendix 13**)
- b) To consider responding to the Pannal Parish Council CiL survey- Sustainable Communities Act regarding CIL payments (**Appendix 14**)

19. Items from councillors to be added to the next agenda

SignedClerk to the Council

Dated 15th June, 2018