



# MANNINGTREE TOWN COUNCIL

APPROVED

Minutes of the Town Council Meeting  
held in the Community Room on  
Thursday 19<sup>th</sup> April, 2018 at 7.30 p.m.

**Present:** Cllr. R. Stocks (Chair)                      Cllr. L. Lay-Flurrie  
                 Cllr. M. McClarnon                      Cllr. M. Taylor  
                 Cllr. S. Richardson  
**In attendance:** District Cllr. A. Coley                      Mrs. L. Djuve-Wood (Clerk)

## 176/17 Apologies for Absence

Apologies were received from Cllrs. H. Jones and J. Charlesworth.

## 177/17 Minutes of the previous meeting

**RESOLVED** that the minutes of the meeting held on 15<sup>th</sup> March 2018, having been circulated previously, be approved as a correct record, following one minor amendment, and signed by the Chair.

## 178/17 Declarations of interest

There were none.

## 179/17 Public Participation Session

There were no members of the public present.

## 180/17 Reports from the District and County Councils

District Cllr. Coley was present and provided the council with an update from TDC. Full District and County reports are accessible to the public on the town council's website [www.manningtreetowncouncil.org.uk](http://www.manningtreetowncouncil.org.uk).

## 181/17 Progress Report from the Clerk

**RESOLVED** that the following items be discharged:

140/17 e) To discuss the recent vandalism on Quay Street and Manningtree beach

## 182/17 Report from the Planning Committee

A separate planning meeting was held prior to the full council meeting. Separate minutes have been issued for this meeting.

## 183/17 Reports from Representatives on other committees

Cllr. Taylor had attended a meeting with The Royal British Legion. She reported that the initial proposal of arranging some form of event in June in relation to the WWI 100 Year Commemoration would no longer go ahead as there are several other memorial events happening near that time. Instead there will be a bigger than usual parade on the 11<sup>th</sup> November 2018. They would like as many councillors as possible to attend.

## 184/17 Highways/Environment

### a) To discuss the Planned Preventative Maintenance Plan

**RESOLVED** that the clerk is to instruct Environmental Design to repaint the town's two fingerposts and to instruct A&J Lighting to replace the light fittings on the two bollard lights on Malthouse Road as they are loose and rusty. She was also asked to make enquiries regarding electrical testing to be carried out on all town council owned street lights.

**Action: Clerk**

## 185/17 To consider a proposal from a member of the public regarding erecting a memorial for the women persecuted as witches by Matthew Hopkins, the Witchfinder General, in the 1600s

**RESOLVED** that the council fully supports this project. The clerk was asked to reply suggesting the member of the public arrange a meeting between all interested parties, including Manningtree Town Council and neighbouring parish councils, to discuss the project in detail. In terms of a financial contribution, this will be added to the May agenda for discussion.

**Action: Clerk**



**186/17 To discuss the new Data Protection Regulation Legislation requirements effective 25<sup>th</sup> May 2018**  
**RESOLVED** that the council will start the GDPR process by ensuring all councillors have signed forms to state that they are happy for their contact details to be displayed on the council's website and noticeboards.

**Action: Clerk**

**187/17 To consider taking part in Tendring District Council's 100-year WW1 commemoration – Tommy on Tour of Tendring**

**RESOLVED** that the clerk is to inform TDC that the council would like to host Tommy on his Tour of Tendring and that they are in the process of agreeing a suitable location.

**Action: Clerk**

**188/17 To consider adopting Tendring District Council's revised Members' Code of Conduct**

**RESOLVED** that the council will adopt TDC's revised Members' Code of Conduct.

**Action: Clerk**

**189/17 Finance**

a) **To approve monthly bank reconciliation figures for end of March**

**RESOLVED** that the monthly bank reconciliation figures be approved.

b) **To re-evaluate the clerk's annual allowance for the use of her home as storage space / office and telephone line**

**RESOLVED** that the clerk is to make some enquiries regarding acceptable rates.

**Action: Clerk**

c) **To sign letter approving standing order payment to Royal Mail for PO Box**

**RESOLVED** that the council would like to pay annually in advance via cheque.

**Action: Clerk**

d) **To approve payments/cheques for signature in accordance with the 2018/19 budget:**

**RESOLVED** that the following payments be approved:

Item	Amount
Monthly salary Clerk (including expenses)	£558.20
EALC 2018/19 Affiliation Fees	£263.98
Environmental Design Monthly Maintenance March	£62.40
A&J Lighting Investigating Outage Colchester Road	£78.00
E.ON	£294.05
Colne Housing	22.00
Plus standing order payment to Webfactory	£17.99
Plus payment to Royal Mail for PO Box	£267.00

**190/17 Consultations**

a) **To consider responding to NALC's Review of Local Government Ethical Standards – Consultation and Survey**

**RESOLVED** that the council will not respond to this consultation.

b) **To consider responding to NALC's Consultation on Unauthorised Developments and Encampments**

**RESOLVED** that the council will not respond to this consultation.

**191/17 Items from councillors to be added to the next agenda**

a) To discuss the annual planting of the flower tubs.

There being no further business the Mayor closed the meeting at 9.25 p.m.

Signed..........

Dated.....17.5.18.....