



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 19<sup>th</sup> July, 2018 at 7:30 p.m.

## AGENDA

1. **Apologies for Absence**
2. **Minutes of the annual town council meeting held on 21<sup>st</sup> June 2018 to be approved and signed (Appendix 1)**
3. **Declarations of Interest**
4. **Visit from Les Hawkins, Specials Supported Policing Coordinator, to discuss the potential recruitment of Special Constables for the local area**
5. **Visit from Dave Blackiston, Co-ordinator, Harwich and District Community Speed Watch Partnership**
6. **Visit from Race Discovery to discuss a proposal to organise a 5 & 10km endurance race in Manningtree & Mistley**
7. **Public participation session with respect to items on the agenda and matters of mutual interest**
8. **Reports from the District and County Councils**
9. **Progress report from the Clerk with matters arising from the minutes (Appendix 2)**
10. **Report from the Planning Committee**
11. **Reports from representatives on various other committees**
12. **Highways/Environment**
  - a) To consider lighting contractor's quote for replacing two bollard lights
  - b) To discuss issues with nesting pigeons on The Ox at Market Cross
  - c) To discuss bench not securely bolted at Market Cross
  - d) To consider quote from Environmental Design for thicker replacement wood on benches by the beach
13. **To discuss the new Data Protection Regulation Legislation requirements effective 25<sup>th</sup> May 2018 (item 141/17)**
14. **To discuss template for the town council's new Facebook page**
15. **To consider creating a neighbourhood plan**
16. **Finance**
  - a) To approve monthly bank reconciliation figures for end of May (**Appendix 3**)
  - b) To discuss new requirements for internal audit (**Appendix 4**)
  - c) To discuss recruitment of new internal auditor
  - d) To agree proposal from the Personnel committee to increase the clerk's weekly hours to 13 and to increase her salary by one point on the salary scale as per her contract (**Appendix 5**)

e) To approve payments/cheques for signature in accordance with the 2018/19 budget:

<b>Item</b>	<b>Amount</b>
Monthly salary Clerk (including expenses)	£560.72
Clerk's reclaim for Cross Cutter Shredder	£179.95
Clerk's reclaim for Shredder Oil and Bags	£16.84
Environmental Design Monthly Maintenance June	£62.40
EON	£334.34
Plus standing order payment to Webfactory	£17.99

**17. Items from councillors to be added to the next agenda**

Signed



Clerk to the Council

Dated 13<sup>th</sup> July, 2018