



# MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 18<sup>th</sup> October, 2018 at 7:30 p.m.

## AGENDA

1. Apologies for Absence
2. Minutes of the annual town council meeting held on 20<sup>th</sup> September 2018 to be approved and signed (Appendix 1)
3. Declarations of Interest
4. Public participation session with respect to items on the agenda and matters of mutual interest
5. Reports from the District and County Councils
6. Progress report from the Clerk with matters arising from the minutes (Appendix 2)
7. Report from the Planning Committee
8. Reports from representatives on various other committees
9. Highways/Environment
  - a) To consider quotes to carry out necessary works to the trees on the Green, South Street
  - b) To consider application to TDC's tree planting grants programme 2018/19
  - c) To consider replanting the town's flower tubs
10. To discuss Special Constables recruitment proposal
11. To consider dissolving the Planning Committee
12. To discuss a proposal to initiate a petition for an amalgamation of Manningtree, Mistley and Lawford
13. To discuss and vote on a proposal to relinquish the council's right to appoint nominative trustees for the Manningtree and Mistley Welcome Home Memorial Fund
14. To consider purchasing an illustrated parish map
15. Finance
  - a) To set a date for the next Finance Committee meeting
  - b) To approve monthly bank reconciliation figures (Appendix 3)
  - c) To consider an S137 payment to the Royal British Legion Poppy Appeal
  - d) To consider an S137 donation to the Witches Memorial
  - e) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Item	Amount
Monthly salary Clerk (including expenses, covering Aug and Sep)	£682.77
Environmental Design Grass Cutting September	£48.00
Environmental Design Maintenance September	£62.40
A&J Lighting	£115.14
Repayment Clerk Mayor's Fireproof Safe	£53.99
Repayment Clerk Clerk's Fireproof Safe	£53.99
Repayment Clerk McAfee PC Protection	£89.99
Repayment Clerk Printer Ink	£51.90
E.ON	£341.62
ICO Data Protection Fee Renewal	£40.00

TDC Sand Recharge	£630.30
Plus standing order payment to Webfactory	£17.99

**16. Consultations and Surveys**

- a) To consider commenting on the Marine Conservation Advice package (**Appendix 4a & b**)

**17. Items from councillors to be added to the next agenda**

Signed  Clerk to the Council

Dated 13<sup>th</sup> October, 2018