



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 15th November, 2018 at 7:30 p.m.

AGENDA

1. Apologies for Absence
2. Minutes of the annual town council meeting held on 18th October 2018 to be approved and signed
3. Declarations of Interest
4. Public participation session with respect to items on the agenda and matters of mutual interest
5. Reports from the District and County Councils
6. Progress report from the Clerk with matters arising from the minutes
7. Report from the Planning Committee
8. Reports from representatives on various other committees
9. Highways/Environment
 - a) To consider quarterly litter picking sessions and investing in green recyclable bags
 - b) To discuss the deteriorating state of the paths and pavements in Manningtree
10. To consider a request from the Stour Sailing Club to support their ECC CIF 2018-19 application
11. To consider a request for the council to submit a planning application for the witches' memorial on behalf of the organiser
12. To discuss and agree upon a council social media policy
13. Monthly Facebook page feedback from Cllr. Taylor
14. To agree the meeting dates for 2019
15. To discuss and agree possible dates to present the Community Engagement Award to Melanie Winning for the Vintage Market
16. To discuss and agree a council retention policy in line with the new GDPR regulations
17. To consider using a professional company to shred council papers following the GDPR clear-out
18. To discuss a request from the Manningtree & District Frankenberg Partnership Association regarding street naming in Lawford, Manningtree and Mistley
19. Finance
 - a) To approve monthly bank reconciliation figures
 - b) To consider an annual S137 payment to the Autumn Days Club

- c) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Item	Amount
Monthly salary Clerk (including expenses, covering Aug and Sep)	£793.81
Environmental Design Grass Cutting October	£48.00
Environmental Design Maintenance October	£62.40
A&J Lighting	£376.80
Colne Housing (Foundry Court Hire September)	£13.75
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Craft Nurseries (Planting winter / spring flower tubs)	£960.00
Plus standing order payment to Webfactory	£17.99

20. Consultations and Surveys

- a) To consider responding to the England Coast Path - Stour Estuary - Indicative Proposals for Coastal Access Restrictions

21. Items from councillors to be added to the next agenda

Signed



Clerk to the Council

Dated 9th November, 2018