



MANNINGTREE TOWN COUNCIL

APPROVED

Minutes of the Finance Committee Meeting
held in the Community Room on
Thursday, 17th May, 2018 at 6:30 p.m.

Present: Cllr. R. Stocks (Chair) Cllr. J. Charlesworth
Cllr. M. Taylor Cllr. S. Richardson
Cllr. L. Lay-Flurrie Cllr. H. Jones

In attendance: Mrs. L. Djuve-Wood (Clerk)

1). Apologies for Absence

Apologies were received from Cllr. M. McClarnon.

2) Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on 16th November, 2017, having been circulated previously, be approved as a correct record and signed by the Chair.

3). Declarations of Interest

There were no declarations of interest.

4). Open Session. To give members of the public the opportunity to express views or ask questions

There were no members of the public present.

5) Matters arising from the previous finance committee meeting

There were none.

6). To review the Town Council's accounts for 2017/18

RESOLVED that the accounts be approved by the Council.

7). To review the Town Council's fixed asset schedule

RESOLVED that the fixed asset schedule be approved by the Council.

8). To review Year to Date actual expenditure versus budgeted expenditure

RESOLVED that the year to date actual expenditure versus budgeted expenditure be approved by the Council.

9). To review the Town Council's financial regulations

RESOLVED that the financial regulations be approved by the Council.

10). To review the Town Council's financial risk assessment

The Council reviewed the financial risk assessment. In light of the new Data Protection regulations, the clerk was asked to add a clause for website security and to check with the Council's website provider, Webfactory, what their security and backup policy is for documents stored on the website. The updated financial risk assessment document is to be added to the June full council meeting for approval.

Action: Clerk

11). To review the level of allowances to councillors following the Parish Independent Remuneration Panel Review for 2018/19

The councillors all agreed that claiming car mileage when attending council events is acceptable but is at the discretion of each councillor.

There being no further business Cllr. Stocks closed the meeting at 6.48 p.m

Signed..........

Dated.....15.11.18.....