



MANNINGTREE TOWN COUNCIL

UNAPPROVED

Minutes of the Finance Committee Meeting

held in the Community Room on

Thursday, 15th November, 2018 at 6:45 p.m.

Present: Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie
Cllr. M. Taylor

In attendance: District Cllr. A. Coley Mrs. L. Djuve-Wood (Clerk)

Not in attendance: Cllr. McClarnon

1). Apologies for Absence

Apologies were received from Cllr. Charlesworth. Cllr. Stocks informed the Finance Committee that Cllr. Jones had resigned with immediate effect.

2) Minutes of the previous meeting

RESOLVED that the minutes of the meeting held on the 17th May, 2018, having been circulated previously, be approved as a correct record and signed by the Chair.

3). Declarations of Interest

There were no declarations of interest.

4) Matters arising from the previous finance committee meeting

There were none.

5). Open Session. To give members of the public the opportunity to express views or ask questions

There were no members of the public present.

6). To review S137 payments for 2018/19 and 2019/20

RESOLVED that the amount budgeted for S137 donations stay the same for 2019/20.

7). To consider the income and expenditure draft budget for 2019/20

RESOLVED that the following categories and budgeted amounts be added:

- a) £1,000 for the potential recruitment of Special Constables;
- b) £2,000 for twice yearly planting of the flower tubs;
- c) £1,000 for Emergency Plan covering one-off costs should an emergency happen where an evacuation would be necessary.

RESOLVED that the following budgeted amounts be either reduced or increased:

- a) Clerk's salary and expenses to be increased to £8,600 to allow for the recent increase in monthly working hours from 11 to 13;
- b) Rent for the Community Room to be recalculated to take into account new hourly cost of £7;
- c) Insurance to be reduced to £650 due to new cheaper contract;
- d) Sundries to be increased by £550 to allow for costs for PO box, McAfee and EALC training;
- e) Stationery to be increased to £350;
- f) Handyman and Grass and Hedge Cutting categories to be merged into one category titled Contract Maintenance and an amount of £3,250 budgeted in total;
- g) Public Lighting to be increased to £2,000 to allow for increased costs;
- h) Beach and Pond to be increased to £650 to allow annual sand purchase for the beach.

8). To consider capital expenditure for 2019/20

RESOLVED that the capital expenditure contingency be reduced to £4,000.

9). To set the recommended precept request for 2019/20

The clerk advised that the LCTS grant will be reduced further in 2019/20 from £982 to £393 and that

2019/20 is the last year parish councils will receive the grant. **RESOLVED** that the council will discuss a possible increase in its precept request for 2019/20 at the December Full Council meeting.

10). To consider the re-appointment of Miss V. Pretty as Internal Auditor for 2018/19
RESOLVED that Miss V. Pretty be reappointed as internal auditor for 2019/20.

There being no further business Cllr. Stocks closed the meeting at 7:30 p.m

Signed.....

Dated.....