



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 13th December, 2018 at 7:30 p.m.

AGENDA

1. Apologies for Absence
2. Minutes of the annual town council meeting held on 15th November 2018 to be approved and signed (Appendix 1)
3. Declarations of Interest
4. Public participation session with respect to items on the agenda and matters of mutual interest
5. To discuss the proposed potential closure of Manningtree Library and to consider responding to the Essex Library Strategy Consultation (Appendix 2)
6. Reports from the District and County Councils
7. Progress report from the Clerk with matters arising from the minutes (Appendix 3)
8. Reports from representatives on various committees
9. Highways/Environment
 - a) To consider request for a memorial bench
 - b) To discuss the current 24-hour opening hours of the TDC Market Place car park
 - c) To set three dates for 2019 litter picking sessions
 - d) To consider purchasing a speed indicator device for the town (item 69/17 c) and to discuss the results of the speed survey
 - e) To consider offer and location of Commonwealth Tree donated by HM the Queen from her estate
10. To consider introducing council surgeries
11. To discuss the Tendring Community Safety Partnership (Appendix 4)
12. To consider changing the date for the Town Council's Annual Parish meeting due to the upcoming elections
13. To consider any significant planning applications received
14. Finance
 - a) To agree the final budget for 2019/20 (Appendix 5)
 - b) To approve monthly bank reconciliation figures (Appendix 6)
 - c) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Item	Amount
Monthly salary Clerk (including expenses)	£723.41
Environmental Design Maintenance November	£62.40
Repayment to clerk for Restore Shredding	£66.00
A&J Lighting 2 x new bollards	£2,347.20
Colne Housing (Foundry Court Hire November)	£16.50
Status Office Services	£29.40
Plus standing order payment to Webfactory	£17.99
Plus standing order payment to Crown Estate	£83.00

15. Items from councillors to be added to the next agenda

Signed

A handwritten signature in blue ink that reads "Diane Wood".

Clerk to the Council

Dated 7th December, 2018