



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 21st February, 2019 at 7:30 p.m.

AGENDA

1. Apologies for Absence
2. Minutes of the full council meeting held on 17th January 2019 to be approved and signed
3. Declarations of Interest
4. Public participation session with respect to items on the agenda and matters of mutual interest
5. Reports from the District and County Councils
6. Progress report from the Clerk with matters arising from the minutes
7. Reports from representatives on various committees
8. Highways/Environment
 - a) To discuss Tendring Local Highway Panel scheme request to have speed limit within Manningtree reduced to 20 mph
 - b) To discuss location, plaque and planting of the tree sapling donated by HM the Queen from her estate
 - c) To discuss the results of the recent electrical and structural survey carried out on all town council owned street lights
 - d) To discuss the potential devolution of certain highway services to Parish and Town Councils
9. To consider asking TDC to apply to the Future High Street Fund and / or Heritage High Street Fund on behalf of Manningtree as per request from member of the public
10. To consider change of venue for council meetings
11. To discuss current HMRC PAYE system and its GDPR requirements
12. To discuss proposal for witches' memorial bench on The Green, South Street
13. To review and discuss the new format for the Lawford, Manningtree and Mistley Emergency Plan
14. To consider purchasing sandbags in case of a flooding emergency within Manningtree
15. To discuss and agree upon a council social media policy (item 100/18)
16. To consider temporary road closure request via TDC
17. To consider producing flyers and leaflets providing information regarding becoming a Councillor (obtained from EALC) for the 2019 elections
18. To consider taking part in the Essex Village of the Year Competition 2019
19. To consider any significant planning applications received
20. Finance
 - a) To approve monthly bank reconciliation figures
 - b) To consider an S137 payment to Futures in Mind
 - c) To consider an S137 payment to Manningtree Community First Responders

- d) Minutes July to December 2018 to have payment resolution noted and initialled for lists of payments already authorised and minuted
- e) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Item	Amount
Monthly salary Clerk (including expenses)	£694.29
Environmental Design Maintenance January	£62.40
Electrical Testing Ltd	£1,440.00
JF Tree Specialist Ltd	£1,400.00
TDALC Affiliation Fee 2018-19	£15.00
Colne Housing (Foundry Court Hire)	£28.00
Plus standing order payment to Webfactory	£17.99

21. Consultations

- a) To consider responding to the ECC Local Bus Consultation
- b) To consider the Proposed Suffolk Coast and Heaths Area of Outstanding Natural Beauty Boundary Variation

22. Items from councillors to be added to the next agenda

Signed  Clerk to the Council

Dated 15th February, 2019