



MANNINGTREE TOWN COUNCIL

The Manningtree Town Councillors are hereby summoned to the Town Council Meeting to be held at The Community Room, Foundry Court, Colchester Road on Thursday, 14th March, 2019 at 7:30 p.m.

AGENDA

1. Apologies for Absence
2. Minutes of the extraordinary full council meeting held on the 18th February 2019 and minutes of the full council meeting held on 21st February 2019 to be approved and signed (Appendix 1 & 2)
3. Declarations of Interest
4. Public participation session with respect to items on the agenda and matters of mutual interest
5. Reports from the District and County Councils
6. Progress report from the Clerk with matters arising from the minutes (Appendix 3)
7. Reports from representatives on various committees
8. Highways/Environment
 - a) To consider asking TDC to supply another 20 tonnes of sand for Manningtree Beach
 - b) To discuss any watering requirements for the new trees on South Street, Quay Street as well as Sapling.
9. To consider change of venue for council meetings
10. To note the Essex County Council Full Council meeting taking place on Tuesday, 12th March, 2019 at 10am at County Hall, Chelmsford to debate the Future of Libraries Strategy
11. To discuss request from member of the public to start producing Easy Read documents for people with disabilities
12. To discuss request from member of the public to add more local information about Manningtree and the surrounding area to the council's website
13. To discuss local recycling issues as per request from member of the public
14. To discuss and consider the purchase of a new and larger noticeboard by the library
15. To discuss the witches' memorial project on South Street
16. To consider any significant planning applications received
17. Finance
 - a) To approve monthly bank reconciliation figures (Appendix 4)
 - b) The Chairman to sign bursary application form to partially cover cost for clerk's CiLCA course
 - c) The clerk to advice on NALC's pay scales for 2019/20
 - d) To approve payments/cheques for signature in accordance with the 2018/19 budget:

Item	Amount
Monthly salary Clerk (including expenses)	£728.02
Environmental Design Monthly Maintenance	£62.40
Colne Housing (Foundry Court Hire)	£37.50
Plus standing order payment to Webfactory	£17.99

18. Items from councillors to be added to the next agenda

Signed

Christine Wood

Clerk to the Council

Dated 8th March, 2019