



Superkids Newsletter

Autumn Term 2019

Dear Parents and Guardians,

Please take the time to read this newsletter and pass on any information that may be relevant to others who collect or drop off your child. **Thank you** to the school staff, the team and every parent and their children for the support over the last 2 years. To think back in September 2016, when I took over this club there were only 20 children - 6 on a Friday; now we have a club with 70 children everyday breakfast and after school club. This could not have been possible without the great relationship between school, parents, team and children. Making sure children's involvement is key in decision making and bringing what they would like to see and do during their time with us. We would not be the club today, without them!



In our super newsletter, we are covering:

Page 1 = Thank you's, New parents, Hall change and September 2020 intake

Page 2 = Staff changes, What are we up to?, After School Activities and October Holiday Club

Page 3 = Operation times / plans, Snack menu and Food Rating and Safeguarding

Page 4 = Parent Reminders and Information, Our plans and a Year 5 / 6 room



Same club, new location

From Tuesday 3rd September, you will find us in the large hall Monday to Thursday only for breakfast and after school club. Friday we will continue to run sessions inside the small hall.

New Superkids Parents

Welcome to your children's breakfast and after school club. In this newsletter we will provide you with some information with what the club is planning this half term. Next week, you will receive more information regarding the reception buddy system, key workers and how we operate.

Just a reminder, we will not be taking any reception children until Monday 16th September 2019. The office staff have provided me with a list of confirmed children attending the settling in session on Friday 13th September. More information on this will be sent next week to you.

September 2020 intake

To those parents who are eager to get your child on the 2020 waiting list, please go to the Superkids website: www.superkidsclub.co.uk go to St. Mary's and scroll to the bottom and download a registration form. Please email them to Jo at admin@superkidsclub.co.uk and you will be added on a first come, first served basis. Thank you.

Meet the Team

This year, Superkids are having a staffing reshuffle, to meet the needs of our growing St. Marys and John Ball club numbers.

Fran will continue to work at John Ball while she starts and completes her childcare course.

Miss V was working breakfast club for us and has sadly decided to step down from playwork. We wish her all the best in her future.

Our line up from September will be:

Matt – Manager

Shanice -Acting Deputy Manager (After School only)

Miranda – Playworker

Abi – Playworker (After School only)

Kirsty – Playworker (started end of June)

Mal – Assistant playworker

Our new additions are:

Sylvia - Senior Playworker (After School only). She has worked for Superkids for over 8 years, a lovely lady who I have had the pleasure of working with in the past.

Jade - Trainee Playworker (Diploma in Early Years). A young lady finding her way with Superkids and has good a working relationship with children. She has been working for Superkids for around a year.

Charlotte - Assistant playworker (After school only). Currently completing her university course in architecture. Charlotte has been with Superkids for a year now.

Hannah - Assistant playworker.

Some of you will remember Hannah, she has done some cover work for us before and now she will be joining the St. Mary's team for good. Hannah has been with Superkids for 3 years.

The Team and I would like to settle in our new team members into the St. Mary's way of working. For the first 2 weeks, our new team members will be running the sessions while our original team will be buddied to them. This will give them a chance to get to know you, school staff and the children.

October half term Playscheme

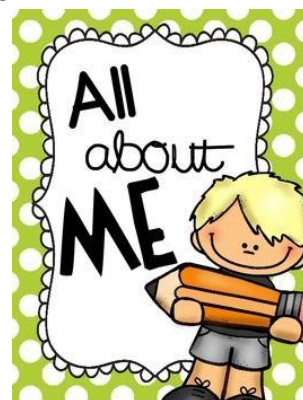
You can start making your bookings from week commencing 23rd September. Playscheme prices are increasing to £24 per day and £26 for late booking or late payments to Playscheme. Please see our website for details.

What are we up to?

During this first half term, our focus will be to settle in our reception children and other new children from different year groups in the school as well as finding our own feet working inside the large hall.

Our planned themed weeks are:

- 3/9: Welcome Back
- 9/9: Non-Themed
- 16/9: Being a good buddy
- 23/9: All about me
- 30/9: Space week
- 7/10: Alphabet week
- 14/10: Sukkot week



This plan is mainly adult led.

During the next few weeks, we will be encouraging children to think of themed weeks or activities they would like to see or do.



After School Activities

Just a reminder to let us know if your child will be doing any of the school's after school activities so we are not wasting time looking for 'lost' children during collections.

Thank you!



Our operational times / plans

Please see below our basic overview of how the club runs, and times during sessions

Breakfast Club – 7:30 start time

- 7:30 to 8:25, free play including team hall games and crafts.
- Children are taken down to the Studio for breakfast at 7:45, 8, 8:15 and last breakfast run is at 8:25
- 8:25 Our pack away time
- 8:30 Register
- 8:40 Children are taken to class

After School Club – 15:15 start time

- 15:15 Collect Reception, Y1, Y2, Y3 and Y4. Y5 and Y6 come to the hall from class.
- 15:15 to 15:25 Children sign in and help with the set up of the hall.
- 15:25 Free play inside the hall
- 15:45 Snack time (first group)
- 16:10 Children back inside the hall, free play, craft table open.
- 16:15 to 16:25 Collect children from School clubs and take to Studio for snack.
- 16:25 Playground open for children
- 17:30 Tidy up areas. On Thursdays, pack away and move equipment to small hall
- 17:40 Studio closes
- 18:00 Club closed

During after school times, children on certain days will have access to the trim trail and outside play areas earlier where possible.

Superkids snack menus and snack plans

In the first week of July, we received our unannounced environment health inspector from Bromley. I am happy to report we now have our food hygiene rating, please see below. The team and I will continue to provide the high standards required when handling and serving foods. With this in mind and now having a larger number of children we provide snacks for, we will be changing the way we serve hot snacks to children.

From September, children who are attending an after-school activity will receive a cold snack once we collect them. This may include ham/chicken wraps, sandwich or roll. As this is the children's club, I will be consulting the children who join us after 16:25 and we shall see what other healthy snacks we can provide.



Finally, to comply with the food standards agency's conditions on after school care providers like Superkids, we will no longer offer sausage rolls (a treat snack) or breadsticks. Crackers will only be served to Monday's children who do not like Monday's snack.



Safeguarding Children

All Superkids staff, parents and visitors have a duty of care towards children we provide care for. Over the course of the year, I will be putting simple and easy things parents can do to help us provide a safe environment for the children.

For example, parents, visitors or children are not permitted to have devices that can record or take pictures. Therefore, the team will ask you to put your mobile phone away, even if your phone is in your hand and not in use. Staff, including myself, are not permitted to carry their personal mobiles without the consent of the proprietor (Jo Murray) or manager (Matt) of the setting. Superkids St. Mary's Club have two work phones, usually found on the parent desk, in my pocket or the person answering the door.

So please keep your mobile phones in your pocket, car or bag. Thank you. I will also put parts of our policy inside future newsletters and bulletins.

Superkids St. Marys Designated Safeguarding Leads (DSL's) are Matt and Shanice

Our reminders to parents

Please store this number into your phone, along with anyone who you have stated can collect your child.

Club number: 07787 734 432

If your child is due to attend Superkids and they are sick, absent from school, an appointment, play date or for any other reason and will not be attending their set day with us at the after-school club: Please pop in and let us know or text us, we will be **very grateful**.

If you are running late, please text us or call us so we can let your child know.



A few things to look out for:

We will be updating our medical, dietary and allergy processes to a photo card system instead of a list of names. Over the course of the coming weeks, we will ask for a photo of your child. To save time, you can also email me a photo of your child. I do need this to be 'a passport like' photo (smiles are fine).

We also want to reduce the amount of paperwork stored at club as our lockable cupboard is getting rather full. Which is why we will be scanning everything onto the club laptop. Our archives / backups will be stored at the Superkids office.

If you have emailed a completed registration form to Jo in the past, I kindly ask that you forward this to me. This will save us time scanning your registration form, thank you.



We are an Ofsted 'Good' provider. Details of the inspection can be found on our website, under St. Mary's Club or on the Ofsted website. If you have any questions regarding the inspection, please talk to me at your earliest convenience.

Year 5 and 6 Room

With the constant nagging of the older children wanting their own space and with us now having more children, staff and a larger space, we can now look into the possibility of having a space for our year 5 and 6 children. The space would have more activities designed for their age range. I will be looking into this and I am sure the older children will like this idea, just need to sort out the equipment. Oh Joy!



Contact Information

Club number: 07787 734 432 (7am – 6pm)

Club Email: superkidsstmarys@gmail.com

(This email address is not regularly viewed)

Jo Murray, Director: 07732 305 454

Office Email: admin@superkidsclub.co.uk

Website: www.superkidsclub.co.uk



One of my key projects for our parents this year is giving you more information on what is coming up. Our newsletters will be emailed to you through our club email address at the beginning of each term and you will receive a shorter bulletin newsletter update every half term.

I also want to email our planned snack menu for the next term (This is also on our Parent Board). This was chosen by the children and we will continue to ensure children have a say. I have also worked with the school kitchen staff so the children's snack is not the same as their school lunch.

