



MANNINGTREE TOWN COUNCIL

Clerk to the Council: Mrs. L. Djuve-Wood

Po Box 12651, Manningtree, Essex, CO11 9AR. Tel. 07419 730258

email: clerk@manningtreetowncouncil.org.uk; Website: www.manningtreetowncouncil.org.uk

Members of the Council are hereby summoned to attend the Full Town Council Meeting in St John's Ambulance Headquarters, Station Road, Manningtree on Thursday, 19th September, 2019 at 7:30 p.m. for the purpose of transacting the following business. Members of the press and public are welcome to attend.

AGENDA

- 1. To receive and approve Apologies for Absence**
- 2. To receive any Declarations of Interest**
- 3. Minutes of the Town council meeting held on the 18th July to be approved and signed**
- 4. Public participation session with respect to items on the agenda and matters of mutual interest**
- 5. Reports from the District and County Councils**
- 6. Progress report from the Clerk**
- 7. To discuss County Cllr. Barker's potential visit to the October Full Town Council meeting**
- 8. To consider nominations for the 2019/20 Community Engagement Award**
- 9. To consider suitable dates for an MHFA Health and Well-Being ECC funded community course**
- 10. To consider supporting Lawford Parish Council in enabling the Frankenberg Partnership to be upgraded to a 'Twin'**
- 11. Constitution**
 - a) At the request of Mistley Parish Council, to consider nominating representatives for the Mistley and Manningtree Welcome Home Memorial Fund
 - b) To review and consider adopting the new NALC Model Financial Regulations 2019 for England

12. Highways/Environment

- c) To consider quotes for the purchase of a replacement litter bin outside the Royal Mail delivery office
- d) To discuss autumn litter picking session
- e) To consider review of maintenance contract
- f) To consider asking contractor to water the flower tubs regularly throughout the year
- g) To consider TDC temporary road closure request(s)
- h) To consider setting up a joint working group between Manningtree, Mistley and Lawford Town/Parish Councils for the wildflower verges project and to write a joint letter to TDC re funding
- i) To consider supporting Cemetery Committee's proposed project to reinstate Mistley Church pathway

13. Finance

- a) To approve monthly bank reconciliation figures
- b) To consider subscribing to 'Safecouncil', a health and safety resource and advice service for local councils
- c) To review TDC's special expense form for 2020/21
- d) To consider an S137 grant request from Essex & Herts Air Ambulance
- e) To consider an S137 grant request from the Autumn Days Club
- f) To approve payments/cheques for signature in accordance with the 2019/20 budget:

Item	Amount
Monthly salary Mrs L Djuve-Wood	£707.81
CPRE Annual Membership	£36.00
Environmental Design Maintenance August	£62.40
Environmental Design Wildlife Sign Repair	£110.40
EALC (Local Councils Explained Book)	£53.47
Webfactory monthly fee (By Standing Order)	£17.99
Additional Payments processed in August 2019:	
Monthly salary Mrs L Djuve-Wood	£757.08
Environmental Design Grass Cutting	£48.00
Environmental Design Maintenance July	£62.40
A&J Lighting Solutions Annual Inspection & Repairs	£803.64
TDC Sand Supply	£690.30
Mrs W. Saint-James Clerk's Holiday Cover	£331.75
Webfactory monthly fee (By Standing Order)	£17.99

14. To consider any planning applications received

15. Consultations:

- a) To consider responding to the North Essex Local Plan Technical Consultation

16. Items from councillors to be added to the next agenda

Signed

Dieter Wood

Clerk to the Council

Dated 13th September, 2019