



MANNINGTREE TOWN COUNCIL

APPROVED

**Minutes of the Town Council Meeting
held in St. John's Ambulance Headquarters on
Thursday 18th July, 2019 at 7.30 p.m.**

Present: Cllr. R. Stocks (Chair) Cllr. M. Taylor
Cllr K. Blacker Cllr. L. Lay-Flurrie
Cllr. S. Richardson Cllr. S. Tattam
In attendance: District Cllr. A. Coley 0 member of the public
Mrs. W. Saint-James (Acting Clerk)

38/19 To receive Apologies for Absence

Apologies were received from Cllr. M. McClarnon.

39/19 Declarations of interest

There were none.

40/19 Minutes of the Extraordinary Town Council meeting held on 18th June 2019 and the Town Council meeting held on 20th June to be approved and signed

RESOLVED that the minutes of the Extraordinary Town Council meeting held on 18th June 2019 and the Town Council meeting held on 20th June be approved as correct records and signed by the Chair.

41/19 Public participation session with respect to items on the agenda and matters of mutual interest

There were no members of the public present.

42/19 Reports from the District and County Councils

A monthly update was provided by District Cllr. A. Coley together with a couple of additional items, mostly regarding the new Local Plan. Full District and County reports are accessible to the public on the town council's website www.manningtreetowncouncil.org.uk.

43/19 Progress Report from the Clerk

114/18 To discuss the proposed potential closure of Manningtree Library and to consider responding to the Essex Library Strategy Consultation. The clerk emailed Essex County Cllr. Susan Barker to invite her to a town council meeting and she will attend the September meeting.

22/19 Swift Awareness project. The clerk advised that Lawford Parish Council are investigating the possibility of installing a nest box at Ogilvie Hall and they have agreed to publicly support the project.

28/19 a) To consider a request from Lawford Parish Council to take part in a joint event between the three parishes of Lawford, Mistley and Manningtree to celebrate and commemorate the 75th anniversary of VE day over the weekend of 8th May, 2020. The first meeting of the committee has been postponed until the Lawford parish clerk returns.

RESOLVED that the following items be discharged:

14/19 b) To consider appointing a lighting contractor on a contractual basis

26/19 e) To consider replacing the bin outside the Royal Mail delivery office as it is on the July agenda

29/19 a) To consider taking part in joint new councillor EALC training with Lawford Parish Council and Mistley Parish Council as it is on the July agenda

44/19 To discuss County Cllr. Barker's visit to the September Town Council Meeting

RESOLVED to hire the Venture Centre for the next Town Council meeting and convene it at 7:00 p.m.

RESOLVED prior to that meeting to request that the clerks from Lawford and Mistley Parish Councils collect from their councillors any questions that they would like to ask Cllr. Barker and send them to the Manningtree clerk in time for that meeting.

Action: Clerk

45/19 To consider adding an SSL certificate to the town council website

RESOLVED to add to the website a link to the Clerk's email address which will replace the current 'Contacts Page'. This will alleviate the need for an SSL certificate.

Action: Clerk

46/19 To discuss National Lottery Heritage Funding

Item discharged as the deadline has passed.

47/19 To consider sending a letter to our 3 TDC councillors regarding the TDC meeting at which Manningtree library will be discussed.

Item discharged as it is no longer relevant.

48/19 Constitution

a) To appoint the following representatives:

I. Two representatives to the Tendring Association of Local Councils

RESOLVED that Cllr. Tattam be appointed as the main representative. However, there will be times when he cannot attend and therefore the 2nd Councillor will be a ‘floating’ representative, i.e. whoever can attend in his absence.

Action: Clerk

49/19 Highways/Environment

a) To consider replacing the bin outside the Royal Mail delivery office (item 27/19)

RESOLVED that, as the Council is still awaiting a reply from TDC regarding the type of bin they will accept and whether they can supply it, this item should be deferred until the September meeting.

Item discharged

b). To consider the planting of wildflower verges

RESOLVED that, in the absence of the representative who was due to speak at this meeting, any Councillors attending the meeting at Central Maltings on 25th July will identify suitable areas and report back to the September meeting.

Action: Councillors

50/19 Finance

a) To approve monthly bank reconciliation figures

RESOLVED that the monthly bank reconciliation figures be approved.

b) To consider a grant request from the Stour Sailing Club

RESOLVED that an S137 donation of 50.00 be made to the Stour Sailing Club, payable at this meeting.

c) To approve payments/cheques for signature in accordance with the 2019/20 budget:

RESOLVED that the following payments be approved and signed by Cllrs. Stocks and Lay-Flurrie:

Item	Amount
Monthly salary & expenses Mrs L Djuve-Wood (July)	£788.89
SLCC CiLCA Registration Fee	£350.00
Environmental Design Maintenance June	£62.40
Status Office Services (office stationery)	£57.79
E.on (street lighting)	£417.20
LexisNexis (Arnold Baker Council Administration book)	£111.12
Webfactory monthly fee	£17.99

51/19 To consider offering councillor training, that has been arranged by Mistley Parish Council, to two councillors to be held at Mistley Village Hall on 16th September from 6:00 to 8:00 p.m.

RESOLVED that Councillors Blacker and Tattam would attend.

Action: Clerk

52/19 To discuss the situation regarding homeless persons in Manningtree

RESOLVED that the Council would monitor the situation and add to the website details of Streetlink.org.uk which is an organisation that helps homeless people.

Action: Clerk

53/19 To consider any significant planning applications received

a). The Council considered planning application ref. **19/00863/FUL**, Installation of perimeter steel balustrading around existing roof for health and safety (retrospective), at the Tesco Store, 32-34 High Street, Manningtree, Essex. **RESOLVED** that, as this is a retrospective application carried out for health and safety, the town council has no comments.

b). The Council considered planning application ref. **19/00992/FUL**, Remove existing dilapidated masonry boundary wall, approx. 3m high, and replace with galvanised palisade fencing approx. 2.7m high to match existing; at Jewson Limited, South Street. **RESOLVED** No comment

c). The Council considered planning application ref. **19/01011/FUL**, 2 storey extension and alterations to food store to include café and extended floor space; at Fiveways Supermarket, Riverside Avenue East. **RESOLVED** No comment

d). Planning application ref. **19/00810/TCA**; 1 no cherry – reduced by up to 2m; at 4 The Walls, Mistley, Manningtree was approved on 05.07.19; delegated decision.

54/19 Items from councillors to be added to the next agenda

- a) To consider subscribing to ‘Safecouncil’ which is a health and safety resource and advice service for local councils.
- b) Purchase of a replacement litter bin outside the Royal Mail delivery office.

There being no further business the Mayor closed the meeting at 8:45 p.m.

Signed.....

Dated.....