



# MANNINGTREE TOWN COUNCIL

APPROVED

## Minutes of the Finance Committee Meeting

held in the Community Room on

Thursday, 15<sup>th</sup> November, 2018 at 6:45 p.m.

**Present:** Cllr. R. Stocks (Chair) Cllr. L. Lay-Flurrie  
Cllr. M. Taylor  
**In attendance:** District Cllr. A. Coley Mrs. L. Djuve-Wood (Clerk)  
**Not in attendance:** Cllr. McClarnon

### 1). Apologies for Absence

Apologies were received from Cllr. Charlesworth. Cllr. Stocks informed the Finance Committee that Cllr. Jones had resigned with immediate effect.

### 2) Minutes of the previous meeting

**RESOLVED** that the minutes of the meeting held on the 17<sup>th</sup> May, 2018, having been circulated previously, be approved as a correct record and signed by the Chair.

### 3). Declarations of Interest

There were no declarations of interest.

### 4) Matters arising from the previous finance committee meeting

There were none.

### 5). Open Session. To give members of the public the opportunity to express views or ask questions

There were no members of the public present.

### 6). To review S137 payments for 2018/19 and 2019/20

**RESOLVED** that the amount budgeted for S137 donations stay the same for 2019/20.

### 7). To consider the income and expenditure draft budget for 2019/20

**RESOLVED** that the following categories and budgeted amounts be added:

- a) £1,000 for the potential recruitment of Special Constables;
- b) £2,000 for twice yearly planting of the flower tubs;
- c) £1,000 for Emergency Plan covering one-off costs should an emergency happen where an evacuation would be necessary.

**RESOLVED** that the following budgeted amounts be either reduced or increased:

- a) Clerk's salary and expenses to be increased to £8,600 to allow for the recent increase in monthly working hours from 11 to 13;
- b) Rent for the Community Room to be recalculated to take into account new hourly cost of £7;
- c) Insurance to be reduced to £650 due to new cheaper contract;
- d) Sundries to be increased by £550 to allow for costs for PO box, McAfee and EALC training;
- e) Stationery to be increased to £350;
- f) Handyman and Grass and Hedge Cutting categories to be merged into one category titled Contract Maintenance and an amount of £3,250 budgeted in total;
- g) Public Lighting to be increased to £2,000 to allow for increased costs;
- h) Beach and Pond to be increased to £650 to allow annual sand purchase for the beach.

### 8). To consider capital expenditure for 2019/20

**RESOLVED** that the capital expenditure contingency be reduced to £4,000.

### 9). To set the recommended precept request for 2019/20

The clerk advised that the LCTS grant will be reduced further in 2019/20 from £982 to £393 and that

2019/20 is the last year parish councils will receive the grant. **RESOLVED** that the council will discuss a possible increase in its precept request for 2019/20 at the December Full Council meeting.

**10). To consider the re-appointment of Miss V. Pretty as Internal Auditor for 2018/19**  
**RESOLVED** that Miss V. Pretty be reappointed as internal auditor for 2019/20.

There being no further business Cllr. Stocks closed the meeting at 7:30 p.m

Signed.....

Dated.....