

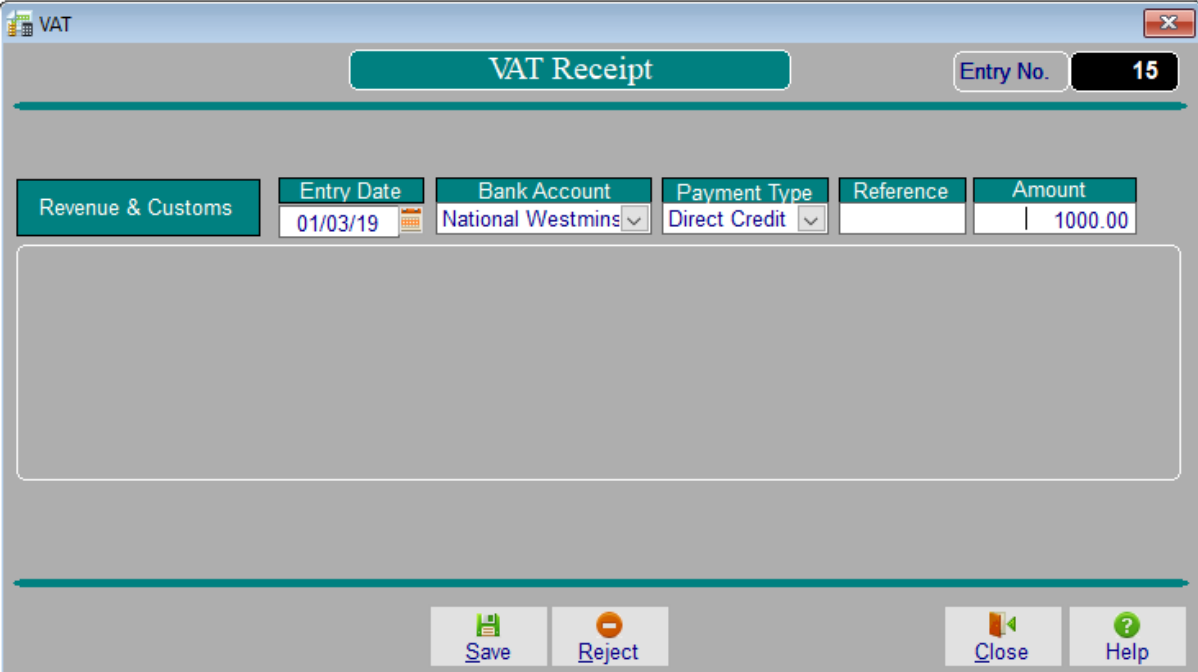
Entering a VAT Payment from / Receipt to Revenue & Customs

Following the submission of a VAT Return, you can record the refund from, or payment to Revenue & Customs in the following way:

Within the **Data Entry** menu, select **VAT Payments/Receipts**.

Choose either VAT Payment or VAT Receipt, and then fill in the details as required.

This will record the entry on the bank reconciliation, and update the Revenue & Customs balance.



The screenshot shows a software window titled "VAT" with a sub-header "VAT Receipt" and "Entry No. 15". The form contains a table with the following data:

Revenue & Customs	Entry Date	Bank Account	Payment Type	Reference	Amount
	01/03/19	National Westmins	Direct Credit		1000.00

At the bottom of the window, there are four buttons: "Save", "Reject", "Close", and "Help".