

Full Description on the Audit Report

In the picture of the Heading Code Items Audit report below the description has been truncated.

All Items between 01/04/18 and 01/03/19 inclusive.						
Entry Xtion No. Type	Entry Date	Supplier/ Customer	Enterprise Name	Stock Name	Asset Name	Description
Office Costs						
1	C/A Cheque	01/03/19	Farmplan	General 18		Farmplan Co

To show the full description on the Audit Report click Tools > Options then select the Reporting tab and finally tick the 'Show Full Description' box.

Heading Code Items

Show Full Description

The Audit reports will now show the full description for all items.
(NB. The number of pages in this report is likely to increase substantially)

All Items between 01/04/18 and 01/03/19 inclusive.						
Entry Xtion No. Type	Entry Date	Supplier/ Customer	Enterprise Name	Stock Name	Asset Name	Description
Office Costs						
1	C/A Cheque	01/03/19	Farmplan	General 18		Description: Farmplan Computers Support

