Farmplan Frequently Asked Questions

Herd Setup

Part of

Proagrica

This comprises of a series of windows to guide you through the necessary steps to make the setting up of your herd as quick and straightforward as possible.

- **Connect to CTS Web Services and get the current animals on holding** -Using this option allows you to connect to CTS and download the latest information from BCMS into the program. (Recommended).
- Use the last download from CTS Web Services Use this option if you have previously connected to CTS and downloaded only some of your information from BCMS. This option allows you to select the same file and import the remaining animals contained in the download.
- **Manually enter animal details from passports** This option allows you to enter the details of your animals from their passports either by using a barcode scanner or by entering the details by hand.

The above methods can be used to add animal records at any time – your dataset need not be empty to create animal details via **Herd Setup**. For example, you may not had time to enter all of your animals in one session. However once you have created your herd, any new animals should be entered as births or purchases.

	Click in the radio button on the left of Connect to CTS Web Services and get the current animals on your holding.
Select the main holding you want to set up	,
<all holdings="" main=""></all>	Click on Connect to
Connect to CTS Web Services and get the animals currently on your holdings	CTS in the middle of
Connect to CTS	the window. Provided you have already
This option allows you to obtain the most up to date information that BCMS holds about the animals that are currently on your holdings. This is the recommended way of setting up your herd.	entered your CTS
If you have more than one main holding selecting <all holdings="" main=""> will ensure your cows and their calves are linked together even if they are currently on different main holdings.</all>	Online User ID and Password (see My
	Holding), the program
	will communicate with
Help < Back	CTS and download the information.



Click on **Next** to proceed to the next window in the **Herd Setup Wizard** and continue to setup your animals' details.

Animals in BCMS Text File

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Animals: Show all of					
Official tag UK E7766 00239 UK 366247100932 UK300024100220 UK300938100212 UK300938100212 UK300938100275 UK300938100275 UK300938200235 UK300938200235 UK300938200326 UK300938200326 UK30093820035 UK30093820035 UK30093820035 UK300938300420 UK300938300420 UK30093330025 UK30093330025 UK30093330025 UK30093330025 UK30093330025	D08 05/05/1999 04/12/2007 12/07/2007 12/07/2007 12/07/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 12/03/2009 17/03/2008	Sex Br F U	Construction Construction Construction Construction	Sire Official tag	Animal List: In the list will be all anima details held by BCMS at the time that the text file was downloaded. To move through the list use the scroll bar to th right or highlight a particular line and use the arrow keys on the keyboard to move to the next.
UK300938300382	25/02/2012		MX UK742223300098		

For first time users who are initially setting up the program all lines will show in black with ticks to indicate all animals will be imported. If importing details from BCMS when animals are already in your program, some animals will appear in orange to indicate they are already entered. You will not be able to tick these boxes as the program will recognize that they already have a record and therefore exclude them from the import.

Click on **Next** to move to the next stage.

Enter Basic Animal Details

Herd Setup Enter Basic Animal Details To change any of the details Animal list (185 animals listed Official tag DOE	select the record, change it	/ Breed M.tag	Name			Highlight the animal that needs to be altered.
UK 166-471 10032 0-04/127 UK 30022 0-0220 0-1/04/ UK 30038 300081 22/077 UK 30038 300081 22/077 UK 30038 300211 10/027 UK 30038 400215 15/077 UK 30038 400215 15/077 UK 30038 300217 17/027 UK 30038 300221 22/037 UK 30038 300221 12/037 UK 30038 300221 12/047 UK 30038 30024 15/047 UK 30038 30044 15/047 UK 30048 15/044 UK 30044 15/047 UK 30044 15	107 8 y Breeding C 12 y Preeding C Preeding C 1007 8 y Breeding C 1007 8 y	ow LIMK ow LIMK				Enter the relevant details into the Basic Animal Details section.
UK 300938 700246 14/027 UK 300938 400250 24/027 Basic animal details Official tag: (GB) UK 165247 100932 Mgmt tag: Name: Lieb Tell Me More	008 7 y Breeding C 008 7 y Breeding C			Breed: Limousin v Update	Cancel	Click on Update to save the details. Cancel will remove anything you have just added.

Once satisfied with all the individual animal details, click on Next to move forward in the entry process.

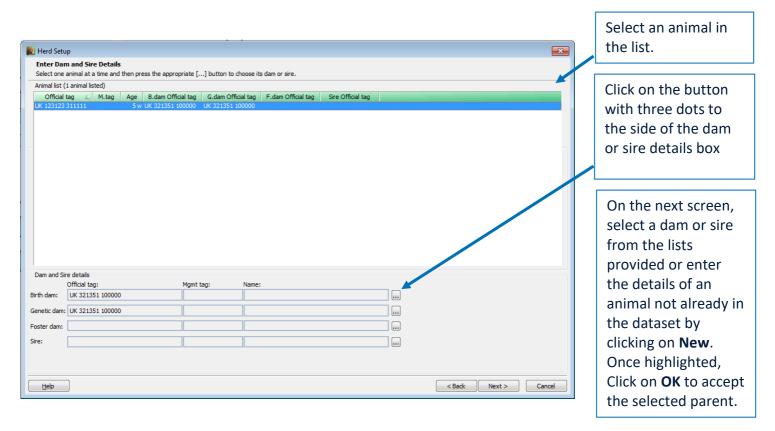


This information will be filled with the information that BCMS hold. Details can be amended and added from these screens but you should also ensure BCMS have the correct information if you make any relevant amendments.

Multiple Amendments – To change a block of records at the same time, click on the first line and hold the SHIFT key down and click on the last record to select them all. Alternatively click on the first line and hold the CTRL key down to pick multiple random records.

Enter Dam and Sire Details

If known, details of the animal's Genetic Dam and Sire are listed here. These along with Birth Dam and Foster Dam (to allow for embryo transferred calves, multi-suckling calves and fostered calves) can also be allocated. These are all optional fields, but often found useful in reports and listings.



You may wish to add details of sires/dams that you do not own – these are known as **Reference Animals**. See the **Help** within the program for more details.

Once satisfied with all the individual animal details, click on Next to move forward in the entry process.



Enter Management Groups and Other Details

These are all optional fields, but often found useful in reports especially for management reporting at a later date. These details are recorded on the Animal Record Card.

🔁 Herd Setup						
Enter management groups and other details						
Select one or more animals, enter their details and then press Update. Entering this information is optional.						
Animal list (1 animal listed)						
Official tag 🛆 M.tag Age Herd	Batch	and the second				
UK 123456 435466 3 y						
You can select more than one of the animals in the list and then enter the details for all of the selected animals.						
Management groups and other details						
Herd:	Batch:					
Aberdeen Angus	GROUP A COWS					
Colour:	Notes:					
Black	blind in left eye					
		Update Cancel				
Help		< Back Next > Cancel				

To save time, it is possible to edit multiple records at once, provided they require the same alteration.

To select a block of entries in the list: highlight the first by clicking on it, then hold the Shift key down and click on the last.

To select entries not next to each other in the list: highlight the first, then hold the Control key down and click on the others.

Initial On Farm Details

The next stage of the process allows you to enter details of how the animal was acquired. If the animal was purchased the date will be populated from BCMS. Enter the

Click on an animal in the list to highlight its details.	Werd Setup X2 Initial on farm details Select one or more annikal, choose an initial on farm status, enter the required details and then press Update. Avainable Lt (1 avainable tod) Official tog ///. Age Category On farm On date Moved to Noved to	appropriate corresponding information into the boxes that appear. You must say where the
Choose how the animal came to be at your holding from the Initial On Farm Status	You can select more than one of the animals in the lat and then enter the details for all of the selected animals. More animal details Intel on fam: istatus: Date and time of purchase: Proce: Weight: Update Cancel Lipb Tell Me More	animal was moved from when importing a purchased animal. New traders and location can be entered by RIGHT
drop down menu.	Click on Update to save the changes made.	clicking on the dro down box.

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Once satisfied with all the individual animal details, click on Next to move forward in the entry process.

Only when no errors are found is it possible to proceed to the next part of the import. If an error has been detected in the details entered, for example, the on farm details still show as undefined, then a message will appear to inform you that the initial on farm movement must be entered. The lines being referred to show in red in the list and error details will be seen at the bottom of the screen when the line is selected.

Animal Details that will be created

The final screen shown in the entry process lists all animals that will be entered into the program, when the process is completed.

Click on **Finish** to import these records.

If you wish to edit or add any more details later you can edit the Animal Record Cards directly.

