

Covid-19 Job Retention Scheme (CJRS)

Part of



Furlough Spreadsheet

Following the continuous evolution of the Covid-19 Job Retention Scheme (CJRS), we have worked tirelessly to keep our products up to date with the latest requirements.

There has been a range of measures implemented to support CJRS, one of which was the spreadsheet, designed for producing flexible furlough claims.

Unfortunately, we have recently identified an error with the spreadsheet which, for a small number of cases, may have resulted in incorrect claim figures.

The issue occurs if **ALL** of the below factors are applicable to a claim:

- You have used the spreadsheet to produce claims for September or October
- The furlough payment made was **not** hours based (using a payment)
- The furlough claim exceeded the value limit (based on reduced values for September & October)

The result of the error is that claims would not have been capped at the reduced limit. If you believe that you may have been impacted by this error, then we would strongly suggest you check any related claims. Claims should have been capped at the following limits:

- September claims must not exceed **£ 2,187.50***
- October claims must not exceed **£ 1,875***

* these values are the maximum values for a full month, if you have pro-rated the days furloughed, the cap also requires to be pro-rated. Should claims have been made above the appropriate cap, we advise you amend a future claim.

For more details on making amendments to claims [click here](#)

To download the latest version of the CJRS spreadsheet [click here](#)

We would like to reassure our customers that we take the accuracy of our solutions very seriously and are constantly working to deliver a compliant and up to date solution, based on the latest guidance.

On this occasion, we would like to apologise for any inconvenience caused.