



Herdwatch Transfer Wizard

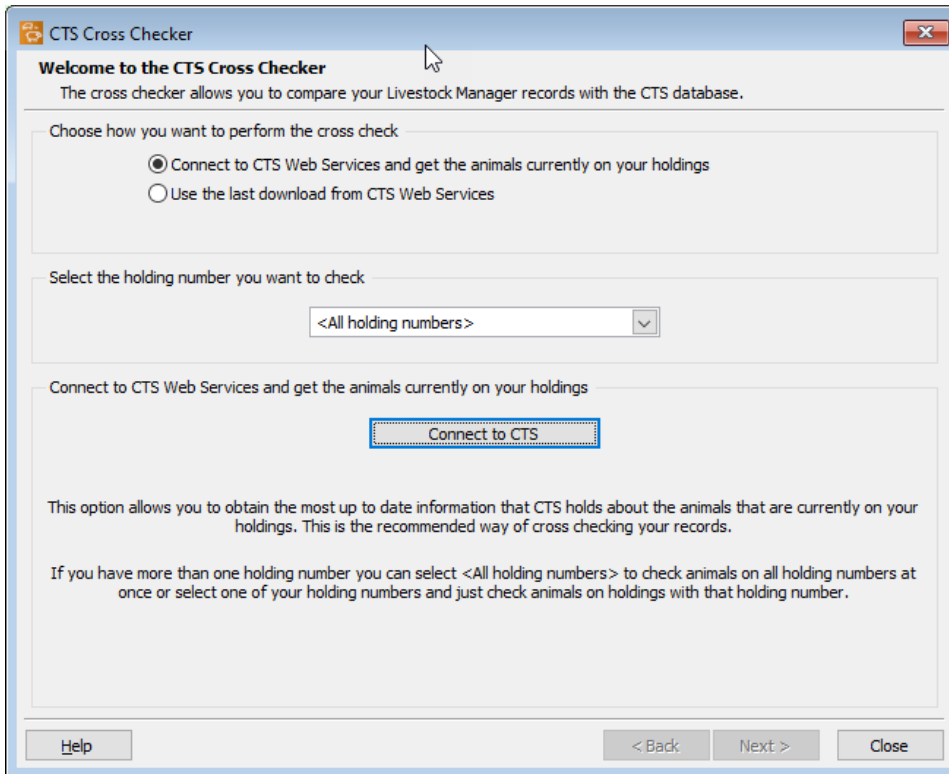
This will guide you through transferring data and PDF reports to Herdwatch

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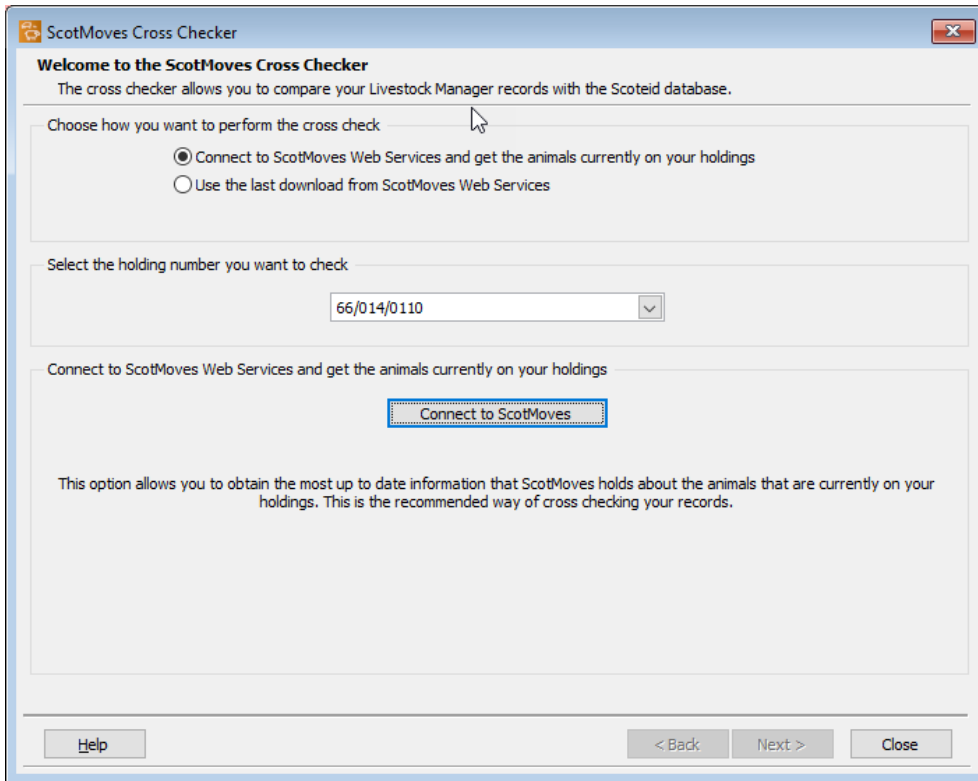
Perform a CTS/ScotMoves Cross Check for Cattle Users

Running a cross check of your data ensures that any reports are up to date and that only relevant information is transferred to Herdwatch.



The screenshot shows a software window titled "CTS Cross Checker". The window contains the following elements:

- Title Bar:** "CTS Cross Checker" with a close button (X) in the top right corner.
- Welcome Message:** "Welcome to the CTS Cross Checker" followed by "The cross checker allows you to compare your Livestock Manager records with the CTS database."
- Selection Section:** "Choose how you want to perform the cross check" with two radio button options:
 - Connect to CTS Web Services and get the animals currently on your holdings
 - Use the last download from CTS Web Services
- Dropdown Menu:** "Select the holding number you want to check" with a dropdown menu currently showing "<All holding numbers>".
- Action Button:** A button labeled "Connect to CTS" is highlighted with a blue dashed border.
- Help Text:** "This option allows you to obtain the most up to date information that CTS holds about the animals that are currently on your holdings. This is the recommended way of cross checking your records." and "If you have more than one holding number you can select <All holding numbers> to check animals on all holding numbers at once or select one of your holding numbers and just check animals on holdings with that holding number."
- Footer Buttons:** "Help", "< Back", "Next >", and "Close".



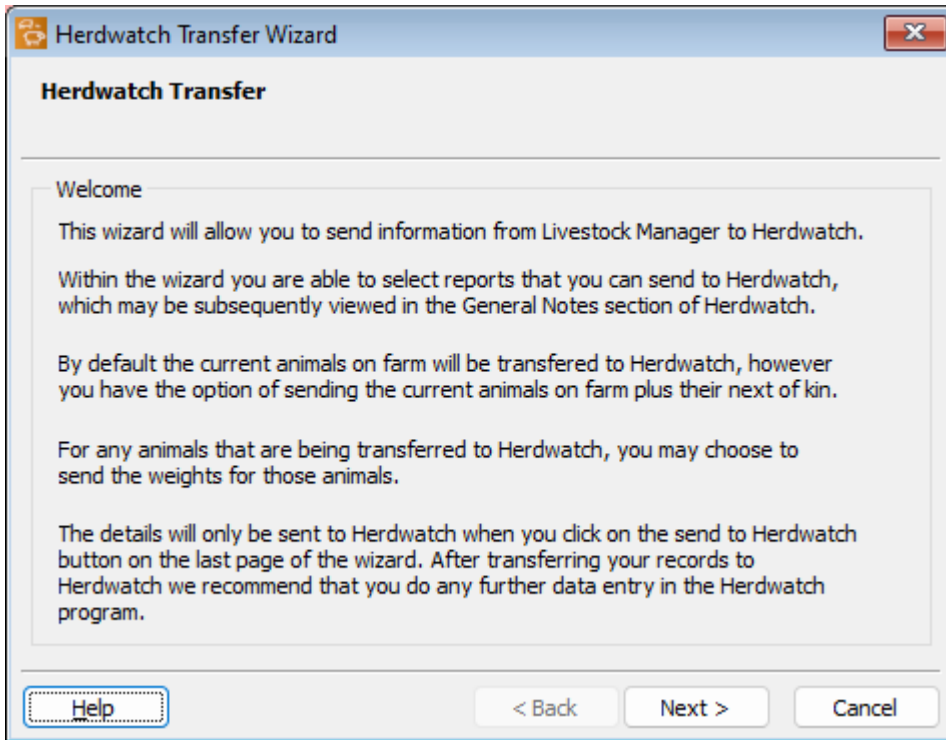
- Go to Tools – CTS Cross Checker or ScotMoves Cross Checker, depending on your location. If you have English and Scottish holdings we recommend completing both cross checks.
- Select Connect to CTS/ScotMoves Web Services and get the animals currently on your holding.
- Click on Connect to CTS/ScotMoves. Provided the user ID and password are entered in My Holdings, the program will download the up to date information from CTS/ScotMoves.
- Click Next to proceed to the next window in the Cross Check and complete the check of your data.

Create a local backup

Backup your data to a safe location for historical reporting. This should be on a USB or other external storage media, as after May 2024 access to the Web Backup slots will be removed.

Herdwatch Transfer Wizard

The wizard can be accessed by clicking on the Herdwatch logo on the right of the home page or going to File – Herdwatch Transfer Wizard.



Please note that completing the Transfer Wizard will send the relevant data to Herdwatch. Once the Wizard has been completed, please do not attempt to notify movements, births or deaths through Farmplan Livestock software as this may cause duplication.

Click Next to move to the first step.

Enter Contact Details

Herdwatch Transfer
Enter your Herdwatch Account Details and then press Next.

Business Details

Contact Name:

Mobile Number:

E-mail:

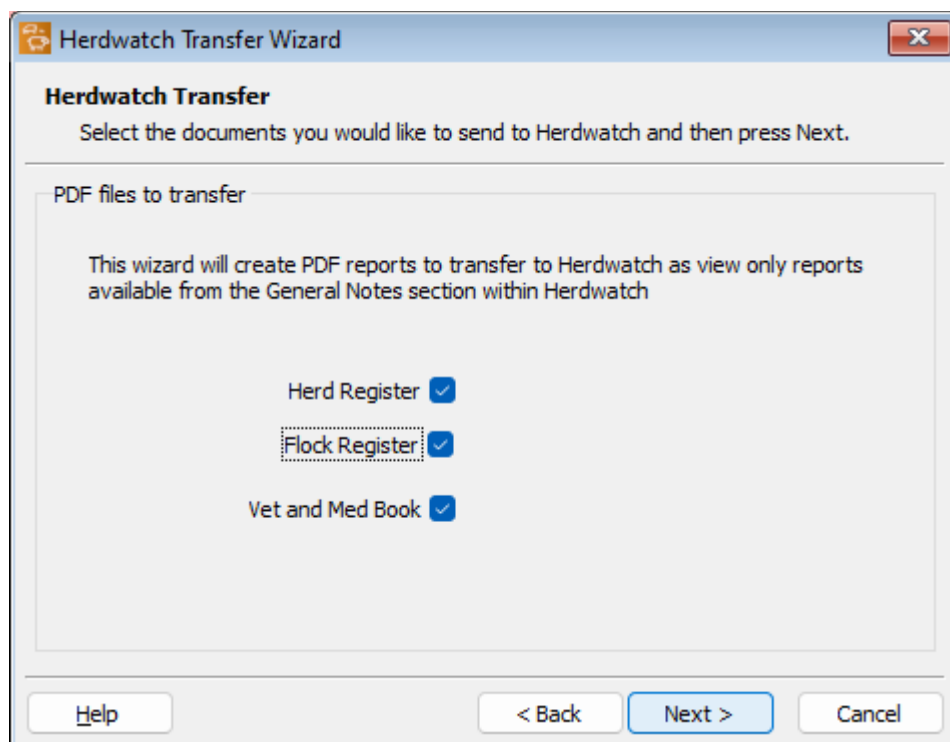
Customer Name:

Customer Number:

- Enter your name, mobile number and email address. The mobile number will be linked to your Herdwatch account.
- The Customer Name and Customer number are prepopulated from your license information. The Herdwatch team use these when setting up your account with your Farmplan data.
- Click Next to move to the next step.

Historic Reports

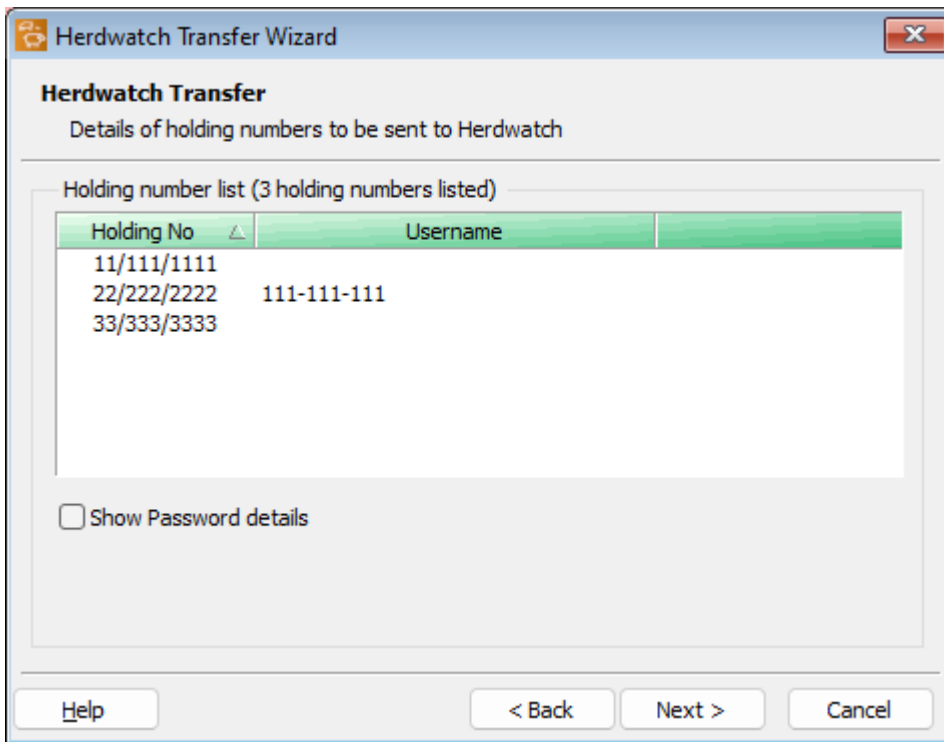
It is your responsibility to ensure the historical information required by law is stored safely.



- Select the required reports. These will be transferred as read only PDFs to Herdwatch.
- Click Next to move to the next step.

Holding Numbers and CTS/ScotMoves Credentials

This screen displays the details of your holding numbers and CTS/ScotMoves credentials. Please ensure that these are correct.



The screenshot shows a window titled "Herdwatch Transfer Wizard" with a close button in the top right corner. The main heading is "Herdwatch Transfer" and the subtitle is "Details of holding numbers to be sent to Herdwatch". Below this, there is a section titled "Holding number list (3 holding numbers listed)". This section contains a table with two columns: "Holding No" and "Username". The table lists three holding numbers: 11/111/1111, 22/222/2222, and 33/333/3333. The second row shows a username "111-111-111" corresponding to the second holding number. Below the table is a checkbox labeled "Show Password details" which is currently unchecked. At the bottom of the window, there are four buttons: "Help", "< Back", "Next >", and "Cancel".

Holding No	Username
11/111/1111	
22/222/2222	111-111-111
33/333/3333	

- Your CTS/ScotMoves credentials are required to use Herdwatch.
- If required, check the box here to Show Password details for any CTS/ScotMoves credentials.
- Click Next to move to the next step.

Data to be transferred

The next stage of the process allows you to select the data you wish to transfer to Herdwatch.

Herdwatch Transfer
Select the details you would like to send to Herdwatch

Data Transfer

By default the animals on farm will be sent to Herdwatch. Selecting this option will also include the next of kin one generation either side.

Animals next of kin

The weights will be sent for any animals being transferred to Herdwatch, including next of kin.

Animal weights

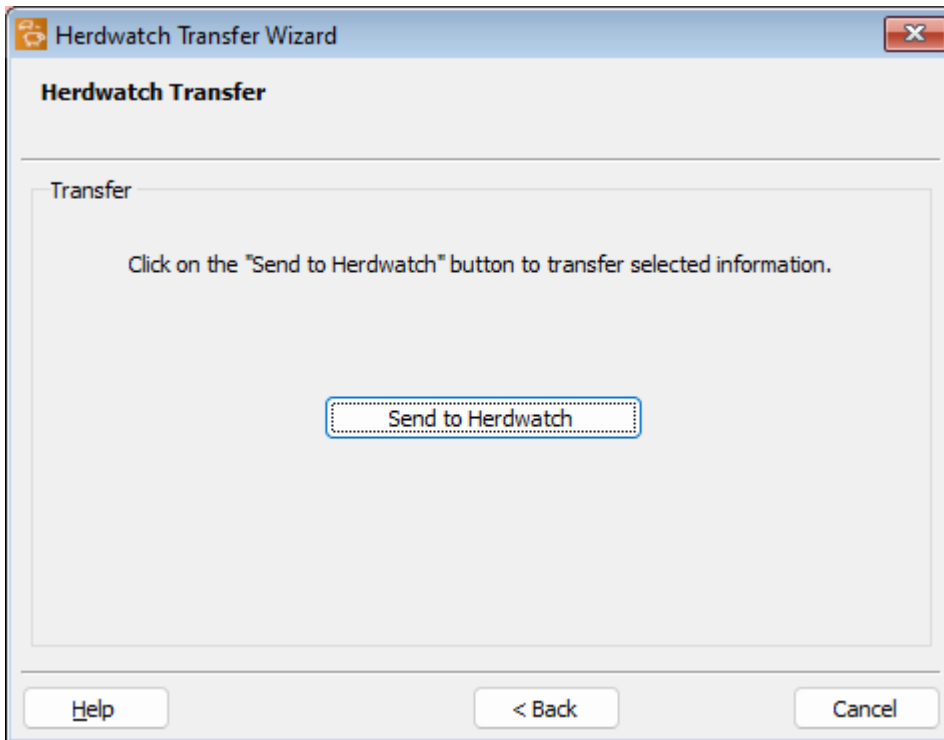
You can select to send the name and holding number of Other Traders to Herdwatch.

Other Traders location details:

Help < Back Next > Cancel

- Select to include animals next of kin, one generation either side of all animals on farm (where setup in Farmplan).
- Select to include weights, for all on farm animals and next of kin animals if being transferred.
- The name and holding number for Other Traders can be included in the data transfer.
- Click Next to move to the next step.

Send to Herdwatch



- To complete the Transfer Wizard click on "Send to Herdwatch".
- This will send the selected data and PDF reports.
- The transfer can take a few minutes to complete. Do not close the program while this is in progress.
- A member of the Herdwatch team will be in touch to assist with the next steps of upgrading to Herdwatch.
- Click finish to end the Wizard.

Please note that completing the Transfer Wizard has sent the selected data and reports to Herdwatch. Once the Wizard is complete, please do not attempt to notify movements, births or deaths through Farmplan Livestock software as this may cause duplication. If you need to send a notification to CTS/ScotMoves before your upgrade to Herdwatch is complete, please contact CTS/ScotMoves direct.

If you have any further questions about upgrading to Herdwatch their team will be happy to assist. They can be contacted at farmplan@herdwatch.co.uk or 01594 480157.