

# Lunchtime Arrangements

## Castleknock Community College



### Review Dates

Staff	January 2018	Reviewed
Parents	February 2018	Reviewed
Student Council	February 2018	Reviewed
BOM	May 2010	Ratified
BOM	January 2014	Reviewed without amendments
BOM	October 2015	Reviewed without amendments
BOM	March 2018	Reviewed without amendments

Due for next review January 2021

# Lunchtime Arrangements (2018-2021)

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## Lunchtime Arrangements Policy

This policy serves to inform parents and students of their responsibilities with regard to lunchtime arrangements. This policy has been designed solely with regard to the safety of students.

- Pupils have a *number of choices*; they either
  - (a) stay in the College during lunchtime
  - (b) go to their home during lunchtimeor
  - (c) go to the home of a relation or friend by agreed arrangement between the College authorities and their parents.
- Junior Cycle Pupils who decide to stay in the College during lunchtime do not have permission *to leave the College grounds*.
- Senior Cycle Pupils have permission to go to the adjacent shops but must return immediately to the school, having made their purchase(s).
- Breaches of these regulations include, e.g.
  - (a) Going out to the local shops for Junior Cycle Students.
  - (b) Leaving the College grounds without consent to visit a friend's house.
  - (c) Loitering in local parks, railway station etc., this applies to all pupils.
  - (d) Loitering around local shops, this applies to all pupils.
- Where pupils choose to ignore lunchtime regulations they will be deemed to have broken their contract of being allowed to stay in the College during lunchtime. This will be considered as a breach of school discipline and students will be subject to the sanctions deemed appropriate by the school authority.
- Pupils who occasionally wish to stay in during lunch periods should have a note in their journal from their parent(s)/guardian(s), addressed to the pupil's Tutor/Year Head.
- Certain duties with regard to cleaning/maintenance will be required of pupils who stay in during lunchtime. A rota system for certain jobs will be assigned to students by supervising staff.
- Pupils who live within a reasonable distance of the College are strongly encouraged to go home for their lunch. We eagerly request that pupil numbers be kept to a minimum during this period.
- In order to make supervision more manageable pupils who leave the College during lunchtime are requested not to return prior to 1.00p.m.

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In particular the attention of Parent(s)/Guardian(s) is directed to the following:

1. Parent(s)/Guardian(s) of pupils who have not consented to their child/children leaving the school premises during the lunchtime period are reminded that a sufficiently effective level of monitoring/supervision is not always feasible to ensure that these pupils remain within the precincts of the College at all material times.
2. Any pupil who, without school/parental consent, leaves the school precincts at lunchtime, will be considered to have breached school discipline and students will be subject to the sanctions deemed appropriate by the school authority.
3. Both the school/Dublin & Dun Laoghaire ETB disclaim all responsibility for any acts of nuisance or damage caused by pupils who without school authority/parental consent have left the school precincts.
4. The school/ Dublin & Dun Laoghaire ETB further disclaims any responsibility in respect of any injury, loss or damage caused to any pupil who outside the school precincts without the school's authority/parental consent.

*Parent(s)/Guardian(s) are advised to carefully read the above policy prior to signing their agreement to the lunchtime supervision arrangements in your child's journal and to note, in particular, that effective monitoring for this period is not feasible in the same manner as is possible when classes are ongoing.*

