

Care Quality Commission

Inspection Evidence Table

Poole Road Medical Centre (1-543729532)

Inspection date: 19 March 2019

Date of data download: 10 March 2019

Overall rating: add overall rating here

Please note: Any Quality Outcomes Framework (QOF) data relates to 2017/18.

Safe

Rating: Good

Appropriate and safe use of medicines

The practice had systems for the appropriate and safe use of medicines, including medicines optimisation

Medicines management	Y/N/Partial
The practice ensured medicines were stored safely and securely with access restricted to authorised staff.	Y
Staff had the appropriate authorisations to administer medicines (including Patient Group Directions or Patient Specific Directions).	Y
The practice had arrangements to monitor the stock levels and expiry dates of emergency medicines/medical gases.	Y
There was medical oxygen and a defibrillator on site and systems to ensure these were regularly checked and fit for use.	Y
Explanation of any answers and additional evidence: Equipment being checked on a monthly basis for expiry dates and usage. Following the last inspection, the practice added small ancillary equipment and cleaning to the checking process and this is now completed each month. The practice ensured that all new patient group directives (PGD's) were issued to nursing and clinical staff prior to administration of vaccines. Hard copies were retained by the appropriate staff and the signed and countersigned copies were retained by the Deputy Manager. A GP Partner countersigned all patient specific directives prior to administration of each vaccine.	

Medicines management**Y/N/Partial**

Clinical staff were also advised to seek guidance should there be any doubt about the process for administering vaccines.

Nursing staff had desktop access to all PGD's for reference.